



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. CLAY NIXON
GOVERNOR

P.O. Box 720
(678) 761-3222

December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Agriculture dated October 28, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST:

SECRETARY OF STATE

www.governor.mo.gov



JEREMIAH W. (JAY) NIXON
GOVERNOR

DEPARTMENT of AGRICULTURE
STATE OF MISSOURI
JEFFERSON CITY
*Serving, promoting and protecting the agricultural producers, processors
and consumers of Missouri's food, fuel and fiber products.*

DR. JON HAGLER
DIRECTOR

October 28, 2009

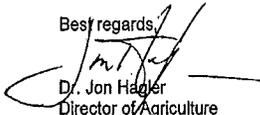
Mr. Kelvin Simmons
Commissioner of Administration
State Capitol, Room 185
P.O. Box 809
Jefferson City, Missouri 65102

Dear Commissioner:

In accordance with the Reorganization Act of 1974, I respectfully submit the attached updated plan for the Department of Agriculture. In short, the Department of Agriculture made no changes to the most recent submitted plan beyond minor changes in the setup of the organizational chart and renaming the Communications position to Strategic Communications.

Please find the attached department plan, organizational chart, and executive salary schedule submitted for your approval.

Best regards,


Dr. Jon Hagler
Director of Agriculture

Enclosures

C: John Watson, Chief of Staff
Jeff Harris, Governor's Office Liaison
Lori Strong-Goeke, OA

MISSOURI DEPARTMENT OF AGRICULTURE

DEPARTMENTAL PLAN
OCTOBER 2009

MISSION

The mission of the Missouri Department of Agriculture is to serve, promote and protect the agricultural producers, processors and consumers of Missouri's food, fuel and fiber products.

INTERNAL ORGANIZATION

The Missouri Department of Agriculture represents the diverse interests of the state's vast agricultural industry. The Department has the dual responsibility of protecting the state's producers, processors, distributors and consumers of food, fuel and fiber, while marketing Missouri's food and agricultural products at home and abroad. The Department was originally established by Senate Bill 42, passed in 1933. Its current constitutional authority is Article IV, Section 35, and its statutory authority is RSMo, Chapter 251.

OFFICE OF DIRECTOR

The Missouri Department of Agriculture is managed by a Director who is appointed by the Governor and confirmed by the Senate. The Director determines Department policy, oversees the Department's five divisions and serves as a liaison to the Governor, state legislators, the agriculture community and the public.

The Director is a standing member of the State Milk Board, the State Fair Commission, the Missouri Soil and Water Districts Commission, the Missouri Development Finance Board, the Missouri Petroleum Storage Tank Insurance Fund and the Missouri Agricultural and Small Business Development Authority.

The Deputy Director is responsible for coordination of activities of the division directors and manages the day-to-day operations of the Department. The Deputy Director acts on behalf of the Director in his/her absence.

Housed within the Office of the Director are the Department's administrative and support functions: fiscal, grants management, human resources, strategic communications, budget, general counsel, legislative and policy and planning.

The Director's Office is also responsible for the surveillance of foreign ownership of Missouri's agricultural farmland (RSMo Chapter 442) and for administering the provisions of RSMo, Chapter 350, relating to corporate farm registration.

AGRICULTURE BUSINESS DEVELOPMENT DIVISION

The Agriculture Business Development Division creates opportunities for success for Missouri's farmers and agribusinesses. Division staff help facilitate growth in Missouri's agriculture-based businesses by providing business counseling, information and training on a sector-by-sector basis.

Areas of specialization include capitalization, business planning, marketing, industry development, product and brand development and organizational structures. The Division also helps facilitate growth in Missouri's agriculture-based industries by working with key players such

as universities, associations, private sector partners and federal and state agencies to aid in the growth of each sector.

Missouri Agricultural and Small Business Development Authority

The Missouri Agricultural and Small Business Development Authority promotes the development of agriculture and small business and reduces, controls and prevents environmental damage in Missouri. The Authority provides additional sources of financing at interest rates that are below conventional rates.

Available loans and grants include: Beginning Farmer Loan Program, Animal Waste Treatment System Loan, Single-Purpose Animal Facilities Loan Guarantee, Missouri Value-Added Grant, Missouri Value-Added Loan Guarantee, New Generation Cooperative Incentive Tax Credit, Agricultural Products Utilization Contributor Tax Credit, Family Farm Breeding Livestock Tax Credit, Qualified Beef Tax Credit Program, Livestock Feed and Crop Input Loan Guarantee.

The authority is administered by a seven member commission, which is appointed by the governor and confirmed by the Senate. The Director of Agriculture serves as an ex-officio member.

AgriMissouri

AgriMissouri is a branded program designed to grow the demand for agricultural products raised and processed in Missouri. The program represents farmers, agribusinesses and farmers' markets statewide and plays a key role in increasing consumer recognition of Missouri's agricultural products through retail, restaurant and foodservice channels.

Agriculture Marketing Program

The Agriculture Marketing Program focuses on both domestic and international marketing. Department specialists work with specific industry representatives or groups to establish marketing opportunities and promote Missouri commodities here and abroad.

Through providing one-on-one assistance to producers interested in production, marketing or processing their commodities in new ways, the marketing personnel enhance farm profitability in Missouri through innovations in technology and marketing and promotions of value-added agriculture.

The Division's international marketing specialists work worldwide to sell Missouri agricultural products. The program has an international office in Taiwan and works with the Department of Economic Development's offices across the world. In addition, the program manages an agricultural trade office in Taipei, Taiwan and Shanghai, China and works with other state offices and representatives in the United Kingdom, Mexico and Japan.

Farmers' Markets/Specialty Crops

Consumers demand high quality and fresh products at Missouri's more than 160 farmers' markets. To increase awareness for Missouri markets, this program works one-on-one with farmers' markets to ensure safe and abundant fresh products. Farmers marketing fresh products today request knowledge about food safety and distribution regulation, freshness preservation, marketing and production cycles. This program assists both markets and growers in statewide marketing and promotional efforts to increase the consumption of specialty crops.

Market News

Market News provides an unbiased, reliable, accurate and timely source for livestock and grain market news to remain competitive and assist them in making wise and profitable marketing decisions. It also guides producers in production planning and provides a more even playing field in the marketplace. Market News staff report prices from 33 livestock auctions and 28 grain markets in Missouri. Daily market figures are published online and through the Weekly Market Summary.

Outreach

The Market Outreach Program works to position the Department as a state and national leader in providing information and outreach to both agriculture and non-agriculture audiences. The program works to increase consumer's knowledge of the economic, historical and social value of agriculture. Outreach staff work with Missouri youth, encouraging them to pursue agricultural degrees and careers through the Missouri Agribusiness Academy, the Missouri Livestock Grading and Judging Contest, Building Our American Communities grants and educational scholarships. In addition, Outreach serves as a liaison with Missouri agricultural commodity associations, publishes current commodity group contact information, coordinates commodity merchandising council elections and prepares official proclamations.

ANIMAL HEALTH DIVISION

The Division of Animal Health, under the direction of the state veterinarian, promotes and protects Missouri's diverse and dynamic livestock industry. The assistance and oversight provided by the Division's programs ensure greater market access for Missouri's livestock and companion animal industries.

Animal agriculture accounts for about half of Missouri's annual agriculture cash receipts. The Division administers laws and programs designed to control and eradicate livestock disease and to maintain and enhance the integrity of the state's animal industries. This includes both mandatory and voluntary regulatory programs for beef and dairy cattle, horses, swine, poultry, sheep, goats, exotic and companion animals.

The state's progress in national disease control and eradication is due to the cooperative efforts of livestock producers, markets, practicing veterinarians, other agencies and animal health staff. Through these cooperative efforts, Missouri has achieved bovine Tuberculosis and Brucellosis Free status, swine Pseudorabies stage V status and avian Pullorum-Typhoid Clean status. In addition, the Division operates two state-of-the-art diagnostic laboratories in Jefferson City and Springfield.

AgriSecurity

The Animal Health Division works to safeguard the livestock industry and the public against the threat of bioterrorist attacks. In addition, the Division informs cattle producers of quality assurance targeting breeding and cow herd management, increases awareness and understanding of environmental issues affecting production agriculture, presents marketing and food safety programs to small poultry producers and inspects Missouri meat processors to supplement existing USDA Inspections.

Animal Care Facilities

Missouri is one of very few states which regulate companion animals. The Animal Care Facilities Act Program (ACFA) became law on August 28, 1992 to ensure dogs and cats, specifically those under the care of breeders, dealers, animal shelters, rescue operations and municipal pounds, receive adequate health care, shelter, and proper socialization. The ACFA law, designed to benefit both the animals and the pet industry, requires any animal shelter, pound or dog pound, boarding kennel, commercial kennel, contract kennel, pet shop, exhibition facility, dealer or commercial breeder to be licensed and inspected annually.

Branding Cattle

Branding is one of the oldest and best ways to permanently identify livestock. It serves as an excellent safeguard against livestock theft, loss or dispute. Legislation passed in 1971 made the Missouri Department of Agriculture responsible for registering livestock brands. Brands must be recorded as required by Missouri's Marks and Brands of Animals Law to prove ownership and be considered legal evidence in a court of law.

GRAIN INSPECTION AND WAREHOUSING DIVISION

The Grain Inspection and Warehousing Division is comprised of two programs that administer the Missouri Grain Warehouse Law, the Missouri Grain Dealer Law and the United States Grain Standards Act. These laws promote and protect commerce in the interest of grain producers, merchandisers, warehousemen, processors and consumers. They also promote a uniform official inspection system for the orderly marketing of grain. This Division also collects and disburses funds for nine commodity merchandising programs.

Grain Inspection Services Program

The Grain Inspection Services Program is designated to officially inspect, grade and weigh all grains that have standards established under the United States Grain Standards. The program provides four primary services:

- (1) official sampling to take a representative sample of grain from a particular lot;
- (2) official inspection to determine and certify the type, class, quality or condition of grain;
- (3) weighing certification to supervise the loading, unloading and weighing containers of grain; and
- (4) chemical analysis to determine the protein or oil content of grain and to determine the existence of mycotoxins in grain.

Services are provided at inspection offices in Kansas City, Vandalia, Marshall, New Madrid and St. Joseph.

Grain Regulatory Services Program

The Grain Regulatory Services Program protects the public interest by auditing grain warehouses and grain dealers to determine grain obligations and financial solvency. The program enforces Missouri's Grain Warehouse and Grain Dealer laws so producers are assured of storing or merchandising their grain with licensed, bonded, reputable and financially stable grain businesses. The program annually licenses approximately 200 warehouses and 400 grain dealers and conducts more than 900 audits and investigations.

PLANT INDUSTRIES DIVISION

The Plant Industries Division is comprised of four Bureaus, which together administer state and federal laws. These laws facilitate agricultural production and marketing and provide consumer and environmental protection for Missouri citizens by regulating animal feeds and seeds, providing necessary certifications for interstate and international shipment of agricultural and forest products, ensuring plant pest protection for crops and forests, establishing grades and standards for fresh fruits and vegetables and regulating the use of pesticides.

Bureau of Feed and Seed

The Bureau administers the Missouri Commercial Feed Law and the Missouri Seed Law. The feed law regulates the manufacture, distribution and labeling of commercial feed products to ensure that livestock producers and pet owners receive the feed product guaranteed. The Bureau, in partnership with the U.S. Food and Drug Administration, provides inspection reports and regulation involved with preventing Bovine Spongiform Encephalopathy (BSE) and also provides labeling assistance and investigates complaints related to animal feed.

The Bureau regulates seed products through inspecting, sampling, testing and labeling are reviewed to ensure the product meets the labeled guarantees. The Bureau cooperates with the United States Department of Agriculture's (USDA) seed regulatory and testing branch in regulating the interstate movement of seed.

Bureau of Pesticide Control

The Bureau administers laws for registration, distribution and use of pesticides. All pesticides sold and used in Missouri are regulated by the Missouri Pesticide Registration Act.

Bureau personnel inspect pesticides for proper labeling and registration and investigate misuse. The Missouri Pesticide Use Act allows the Bureau to certify commercial, noncommercial and private applicators and public operators. The act also provides for licensing pesticide dealers and pesticide technicians.

Bureau of Plant Pest Control

The Bureau administers laws to control insects, plant pests and plant diseases and administers the Missouri Plant Law, which mandates controlling harmful insects, plant pests and plant diseases through surveys, quarantines, nursery and greenhouse inspections and certification. The law also enables interstate and international shipments of Missouri plants and plant products.

As a service to Missouri beekeepers, the Bureau works under the Missouri Apiculture Law to inspect and certify honey-bee colonies. These procedures are required for interstate shipment of honey-bees.

Bureau of Integrated Pest Management

The Integrated Pest Management (IPM) Bureau includes the Forest Resources, the Fresh Fruit and Vegetable Inspection and the IPM in Missouri Schools programs.

IPM strategies anticipate pest problems and prevent them from reaching economically damaging levels. The goal of the IPM Program is to assist producers to reduce dependence on pesticides through pest identification and surveys, adoption of improved cultural management practices, strategic control methods and when practical, the use of biological control agents. The Bureau provides oversight of grant funded programs including the IPM in Missouri Schools, Pesticide-Sensitive Crops Registry and US Forest Service pest surveys.

The Forest Resources Program is responsible for the licensure of all treated timber producers and dealers doing business within the state of Missouri. The program is also responsible for regulations governing the quality and distribution of treated wood products. The program administers the statutes involving the control and or eradication of noxious weeds as well as the appointment of Johnson Grass Control Board members in their respective counties.

The Fresh Fruit and Vegetable Inspection Program assures buyers and sellers of this highly perishable product that commodities are graded and packed to conform to established USDA standards. Shipping point inspections at the point of origin determine the quality and grade of Missouri grown produce. Terminal market inspections confirm quality and grade of produce received by Missouri wholesale purchasers for distribution to retail outlets. Both types of inspections are provided upon request and at the expense of growers, shippers, or wholesale purchasers. The program is a State/USDA Agricultural Marketing Service cooperative effort.

Laboratory Support

Laboratories are maintained for analytical support to the seed, treated timber and commercial feed programs and other programs.

WEIGHTS AND MEASURES DIVISION

As a consumer protection agency in the state, the Weights and Measure Division maintains surveillance of commercial weighing and measuring devices. The Division promotes uniformity in laws, regulations and standards to achieve equity between buyers and sellers. Sales of products and services impacted by Weights and Measures laws represent over 50 percent of U.S. gross national product totaling over \$4.5 trillion.

The Missouri Weights & Measures programs are operated in accordance with the National Institute of Standards and Technology. The Division also is a member of the National Conference on Weights and Measures, ASTM International and the National Fire Protection Association.

Device and Commodity Inspection Program

As required by Missouri statutes, device and commodity field personnel inspect large and small scales, grain hopper scales, taxicab meters, odometers, timing devices, fabric measuring devices, grain moisture measuring devices, milk for quantity determination, prepackaged merchandise and method of sale of commodities. The program enforces the Missouri Egg Law and the Missouri Unfair Milk Sales Practices Law.

Petroleum/Propane/Anhydrous Ammonia Program

The program combines a variety of services. Under the program, petroleum dispensers, petroleum terminal meters and metered fuel delivery trucks are tested for accuracy. Service station pumps are also inspected for accuracy and safety. Metered LPG delivery trucks are checked and storage and handling of anhydrous ammonia are monitored.

Metrology Program

The metrology program conducts tests, calibrates and certifies field standards for state agencies and private institutions. The state metrologist is the official keeper of Missouri's primary standards of mass, volume and length.

Fuel Quality Program

Fuel samples are collected by field personnel and submitted for testing. The petroleum laboratory analyzes gasoline, kerosene, heating oils and diesel fuel to make certain they meet state quality and safety standards.

BOARDS AND COMMISSIONS**State Fair Commission**

Established in 1899, the Missouri State Fair is one of the oldest in the nation. The fairgrounds, which cover 396 acres in Sedalia (Pettis County), are open year round, providing facilities for horse and livestock shows, art and craft festivals, camping, rallies and other events. During the annual fair held each August, visitors enjoy educational and recreational activities, a carnival midway and musical entertainment.

The Missouri State Fair continues to be the state's largest agricultural and tourism event with exhibits showcasing livestock, row crops, horticulture and floriculture. The State Fair plays an important role in shaping Missouri agriculture, contributing to the state's economy and educating the public about the importance and necessity of agriculture. It features agribusiness exhibits and displays of Missouri-produced commodities.

The State Fair Commission, whose members are appointed by the Governor, oversees the Fair's operations.

Missouri Wine & Grape Board

The Missouri Wine and Grape Board is responsible for researching, developing and promoting Missouri grapes, juices and wine. The Board is funded by a tax on all wine sold in Missouri.

Missouri wineries continue to refine their grape growing and winemaking skills to offer distinctive, quality wines. The Wine and Grape Board sponsors research and advisory programs at the Institute for Continental Climate Viticulture & Enology (ICCVE) center.

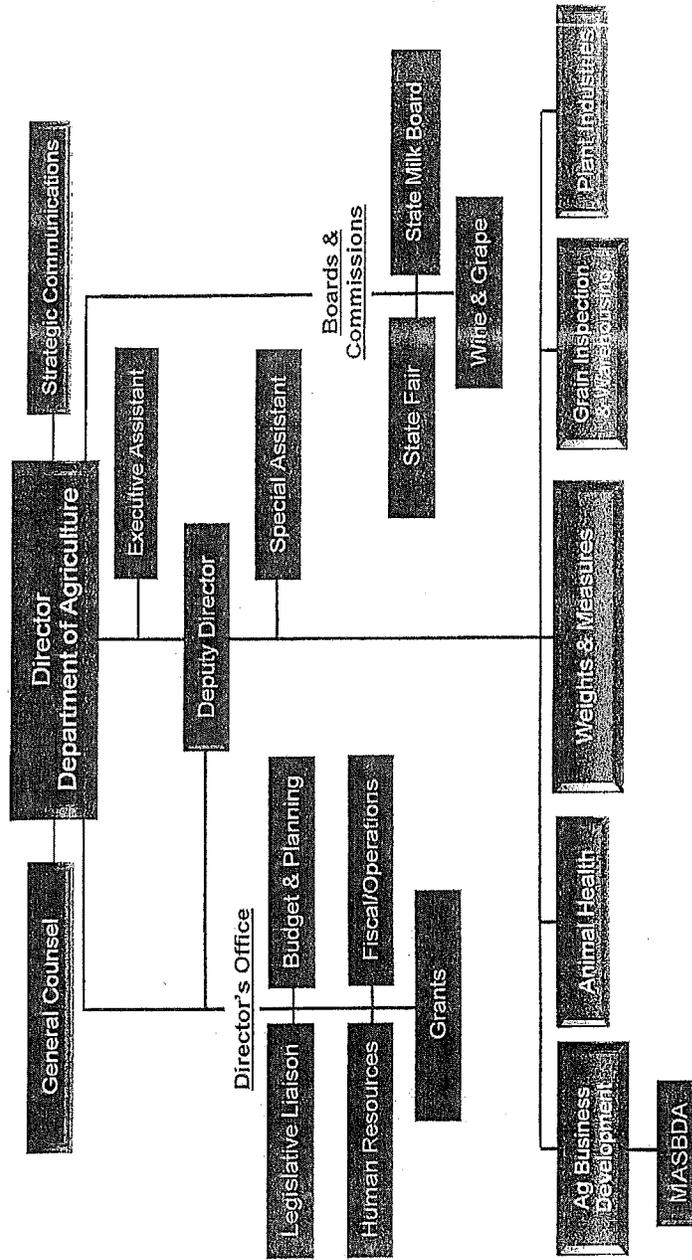
Missouri has more than 1,400 acres of grapes. Missouri wineries produce more than 850,000 gallons of wine with an overall economic impact of \$701.2 million. Many of the

state's 80 plus wineries consistently take top honors in prestigious domestic and international competitions.

State Milk Board

The State Milk Board administers milk inspection relation to Grade A milk and milk supplies to assure uniformity of procedures and interpretation of milk inspection regulations. The Grade A or fluid milk activities of the state are supported by revenue from inspection fees.

The manufacturing grade dairy program enforces sanitation and quality standards for manufactured dairy products and provides market testing of all milk at the first point of sale. Milk procurers, manufacturing plants, field superintendents, testers, graders, samplers, bulk milk truck operators and market testing laboratories are licensed by the State Milk Board.



Missouri Department of Agriculture – Executive Pay Plan

The position of specified Department Directors, Deputy Department Directors, Division Directors and Principal Assistants to certain Board's and Commissions are included in the Executive Pay Plan.

Title	Minimum Salary	Maximum Salary
Department Director	\$85,128.00	\$123,972.00
Deputy Department Director	\$71,544.00	\$103,860.00
Division Director, Agriculture Business Development	\$65,676.00	\$95,040.00
Division Director, Animal Health	\$65,676.00	\$95,040.00
Division Director, Grain Inspection & Warehousing	\$65,676.00	\$95,040.00
Division Director, Plant Industries	\$65,676.00	\$95,040.00
Division Director, Weights & Measures	\$65,676.00	\$95,040.00
Executive Director, Missouri State Fair Commission	\$65,676.00	\$95,040.00
Executive Director, MASBDA	\$53,292.00	\$76,284.00
Executive Director, Missouri Wine & Grape Board	\$53,292.00	\$76,284.00
Executive Secretary, State Milk Board	\$53,292.00	\$76,284.00



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. LAYTON
GOVERNOR

P.O. Box 780
65701-781-3222

December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Agriculture dated October 28, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

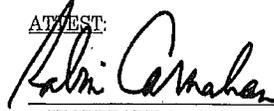


GOVERNOR

12/31/09

DATE

ATTEST:



SECRETARY OF STATE

www.governor.mo.gov



Jeremiah W. (Jay) Nixon
Governor

State of Missouri
OFFICE OF ADMINISTRATION
Post Office Box 809
Jefferson City, Missouri 65102
Phone: (573) 751-1851
Fax: (573) 751-1212

Kelvin L. Simmons
Commissioner

October 29, 2009

The Honorable Jeremiah W. (Jay) Nixon
Governor of Missouri
State Capitol, Room 216
Jefferson City, Missouri 65101

Dear Governor Nixon:

In accordance with the Reorganization Act of 1974, I respectfully submit the attached updated department plan for the Office of Administration. Changes to the plan update OA's structure to reflect:

- Addition of the Transform Missouri Project to Office of Administration, per your Executive Order 09-17.
- Addition of the Complete Count Committee, per your Executive Order 09-05.
- Transfer of the Children's Services Commission to the Department of Elementary and Secondary Education. The commission was transferred out of OA in the Fiscal Year 2007 budget.
- Update of the Missouri State Capitol Commission's name and responsibilities as authorized by Senate Bill 480 (2009). The commission was previously listed as the Second State Capitol Commission.
- Clean-up of outdated information regarding various divisions, boards, and commissions.
- Update of the Commissioner's Office description to reflect my office's current staffing.

Please find the attached department plan, organizational chart, and executive salary schedule submitted for your approval.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelvin L. Simmons".

Kelvin L. Simmons
Commissioner of Administration

Enclosures

Office of Administration

The Office of Administration is the state's service and administrative control agency. Created by the general assembly on January 15, 1973, it combines and coordinates the central management functions of state government. Its responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the Commissioner of Administration, who is appointed by the Governor with the advice and consent of the Senate. The Commissioner appoints the Deputy Commissioner / Chief Counsel, Assistant Commissioner and the directors of the divisions who report directly to him. The divisions are Accounting; Budget and Planning; Facilities Management, Design and Construction; General Services; Information Technology Services; and Purchasing and Materials Management. The Director of the Division of Personnel is appointed by the Governor and reports to the Commissioner of Administration.

The Office of Supplier and Workforce Diversity (OSWD) assists and monitors state agencies in promoting and ensuring equal opportunity within state government through employment, provision of services, and operation of facilities.

The Transform Missouri Project was created by Executive Order 09-17 and is charged with maximizing the state's access to, and results from, the American Recovery and Reinvestment Act of 2009 funding. The project will also ensure that the compliance requirements of the Act are met.

The Missouri Statewide Complete Count Committee (CCC) was created by Executive Order 09-05 to heighten Missouri's awareness of the 2010 Census, encourage participation in the process, develop targeted community outreach, and work to ensure that every resident is counted. The CCCs mission is to make sure that all hard-to-count groups have been identified and to develop a strategy to reach those groups and secure their participation in the census. Through its members and subcommittee structure the committee goals are to educate, motivate and activate hard-to-count groups to participate in the 2010. The CCC members are appointed by the Governor and the Commissioner of Administration serves as chair.

Division of Accounting

The Division of Accounting (DoA) provides central accounting and central payroll system services for state government, producing checks and electronic payments for state vendors and state employees. The DoA publishes annual statewide financial reports, administers bond sales for the Board of Fund Commissioners, Board of Public Buildings, and Board of Unemployment Fund Financing, and administers the social security coverage for all employees of the state and its political subdivisions.

Division of Budget and Planning

The Division of Budget and Planning (DBP) analyzes state government programs and provides recommendations and information to the Commissioner of Administration, Governor, general assembly, and state agencies regarding fiscal and other policies. The DBP prepares the budget instructions, reviews agency budget requests, prepares the annual executive budget, analyzes economic and demographic conditions, forecasts state revenues, and conducts technical policy and program analyses. To assist in state government management, the DBP controls appropriation allotments, manages the automated state budget system, prepares legislative fiscal notes, reviews legislation, tracks agency performance measures, analyzes and develops policy options, and reviews federal issues and their impact on Missouri. The DBP prepares population estimates and projections required by state and local agencies, and is Missouri's liaison to the United States Bureau of the Census.

Division of Facilities Management, Design and Construction

The Division of Facilities Management, Design and Construction (FMDC) operates, maintains, and manages state-owned office buildings and other structures at the seat of government and at other locations within the state. The Division oversees leased property for agencies statewide. FMDC is also responsible for design, construction, renovation, and repair of state facilities, and also reviews all requests for appropriations for capital improvements. The division's Operations unit manages space for agencies that conduct business in state owned facilities. The Real Estate Services unit manages leased space for state agencies throughout Missouri. The Planning and Project Management unit is responsible for construction projects at state facilities other than institutions of higher education, state roads and highways, and conservation facilities.

Division of General Services

The Division of General Services provides essential support services to state departments and to the Office of Administration. The division's Risk Management section administers the Legal Expense Fund and workers' compensation programs covering state employees, purchases insurance when required, and monitors claims and exposures to loss. The State Printing Center provides agencies with a full range of printing and quick copy services. The Vehicle Maintenance unit operates a central maintenance facility to provide mechanical repairs for state vehicles in the Jefferson City area. The Fleet Management Program establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system; and serves as a resource for fleet management issues. Central Mail Services provides comprehensive mailing services to most state agencies within the Jefferson City area. The Missouri State Employee Charitable Campaign provides an annual opportunity for state employees to donate to any of over 1,200 charities.

Information Technology Services Division

The mission of the Information Technology Services Division (ITSD) is to provide technology services and solutions to the state's departments and agencies so that they can efficiently and effectively fulfill their missions. The division provides network, data center, and telecommunication services for most of Missouri State Government. Led by the Chief Information Officer, the division sets a foundation for a unified IT office that delivers superior quality at reduced cost.

Division of Personnel

The Division of Personnel (DoP) is responsible for the State's human resource management system and oversees the Uniform Classification and Pay System, as established in the State Personnel Law (Chapter 36, RSMo).

The Missouri Merit System is based on the principles of merit and fitness as determined by competitive examinations for employment, as well as objective and consistent human resource management policies and procedures. The system also grants employees the ability to appeal disciplinary actions. Approximately 34,000 state employees in six state departments (Office of Administration, Corrections, Health and Senior Services, Mental Health, Natural Resources, and Social Services) and sections of three other departments (Economic Development, Labor and Industrial Relations and Public Safety) comprise the Missouri Merit System.

The Uniform Classification and Pay (UCP) system is designed to promote equity in pay among state employees in most executive branch agencies and to provide coordinated compensation policies. The UCP system covers approximately 37,000 employees of merit system agencies and employees from the departments of Agriculture, Economic Development, Higher Education (excluding colleges and universities), Insurance, Financial Institutions and Professional Registration, Labor and Industrial Relations, Public Safety, and Revenue.

The DoP is also responsible for the oversight of the statewide performance appraisal system (PERforM).

The DoP is comprised of two sections. The division's Employee Services section reviews applications for employment; ensures employees are assigned to appropriate job classes; develops and administers position classifications for agencies covered by the UCP; and develops, updates, and administers merit system examinations. The Pay, Leave and Reporting section provides information on the UCP system pay plan; interprets policies on pay, leave, and hours of work; provides workforce reports and assistance with the SAM II HR/Payroll System; maintains list of individuals from whom agencies can select for Merit System jobs; ensures personnel transactions are in compliance with state personnel law; coordinates labor relations activities in individual state agencies including participation in negotiations with employee elected unions and approval of agreements relating to uniform wages, benefits and those aspects of employment that have a fiscal impact on the state; develops and delivers statewide supervisor training and management programs; and provides administration of statewide employee recognition programs.

Division of Purchasing and Materials Management

The Division of Purchasing and Materials Management (DPMM) is responsible for the procurement of all state-required supplies, materials, equipment, and professional or general services, except for those agencies exempted by law. The DPMM executes procurement functions in accordance with applicable statutes by maximizing competition in the procurement process, conducting evaluations and negotiations as appropriate, and awarding contracts to the "lowest and best" bidders. The materials management section, the State Agency for Surplus Property (SASP), is responsible for transfers and disposal of state surplus property to obtain the maximum return on investment. The SASP acquires property declared excess by federal government agencies to distribute to eligible Missouri entities. The SASP is also responsible for the statewide in-house recycling program.

Boards and Commissions housed in the Office of Administration

There are 19 boards and commissions which are assigned to or housed within the Office of Administration.

Administrative Hearing Commission

The Administrative Hearing Commission (AHC) is a neutral, independent administrative tribunal that decides disputes involving state agencies and another party, usually a private person or corporation. The AHC typically decides the cases after a trial-type hearing. It hears evidence and arguments from the state agency and from the other party. Any party, including the state agency, may seek review of the AHC's decision from the judicial branch. The AHC consists of not more than three members, appointed by the Governor and confirmed by the Senate, who serve six-year terms.

Board of Fund Commissioners

The Board of Fund Commissioners issues and redeems state general obligation bonds and performs other administrative activities related to state general obligation debt as assigned by law. The board is composed of the Governor, Lieutenant Governor, Attorney General, State Auditor, State Treasurer, and Commissioner of Administration. The Governor is president of the board, and the State Treasurer is secretary.

Board of Public Buildings

The Board of Public Buildings (BPB) has general supervision and charge of state facilities at the seat of government. The BPB also has the authority to issue revenue bonds for the construction of state office buildings and certain other facilities. The BPB is composed of the Governor, Lieutenant Governor, and Attorney General. The Governor serves as the chair, and the Lieutenant Governor is the secretary. The Speaker of the House of Representatives and the President Pro Tem of the Senate serve as ex officio members of the BPB but do not have the power to vote. The Office of Administration's Division of Facilities Management, Design and Construction and Division of Accounting assist the board in carrying out its responsibilities.

Board of Unemployment Fund Financing

The Board of Unemployment Fund Financing is authorized to issue debt or credit instruments to provide funds for the payment of unemployment benefits or maintaining an adequate fund balance in the unemployment fund, and as an alternative to borrowing or obtaining advances from the federal unemployment trust fund or for refinancing these loans or advances. The board is composed of the Governor, Lieutenant Governor, Attorney General, director of the Department of Labor and Industrial Relations, and the Commissioner of Administration. The Governor serves as chair, the Lieutenant Governor serves as vice chair, and the Commissioner of Administration serves as secretary.

Children's Trust Fund

The Children's Trust Fund (CTF) is a non-profit organization that works to prevent child abuse and neglect through grant distribution, public education, and awareness. CTF was established by state statute in 1983 as a public-private partnership governed by a twenty-one-member Board of Directors, including seventeen public members appointed by the Governor, twelve upon the advice and consent of the Senate. Unique in its origin and mission, CTF is the only state agency to receive non-general revenue funding for the specific purpose of child abuse and neglect prevention. Funding is obtained from dedicated fees on marriage licenses and vital records, voluntary contributions designated on Missouri state income tax returns, sales of the specialty CTF prevent child abuse license plate, general donations, interest income from the Fund, and other grants. CTF funded programs include strengthening families, positive parenting, parent education and support, home visitation, mentoring, crisis intervention and respite care, fatherhood and grandparent support, prevention of Shaken Baby Syndrome, safe sleep environments for infants, infant nurturing, training, research, and community education.

Governor's Council on Disability

The Governor's Council on Disability (GCD) provides education and technical assistance to people with disabilities and the public about civil rights, employment, education, housing, transportation; expands equal access and full participation for all individuals with disabilities in their communities at the local, state, and federal levels. GCD works to ensure that proposed legislation respect the rights of people with disabilities. The Governor appoints 21 members-at-large, representing each Congressional district. The chair is appointed with the advice and consent of the Senate. An executive director and staff serve the council and the public.

Health and Educational Facilities Authority of the State of Missouri

The Missouri Health and Educational Facilities Authority provides access to the capital markets in an effort to lower the cost of health and educational services in Missouri by providing high quality, readily available, low cost financing alternatives for Missouri public and private, non-profit health and educational institutions. The authority consists of seven members appointed by the Governor with the advice and consent of the Senate.

Jackson County Sports Complex Authority

The authority is authorized under the laws of the State of Missouri to plan, construct, operate, and maintain a sports stadium fieldhouse, indoor and outdoor recreational facilities center, playing fields, parking facilities, and other concessions within Jackson County. The authority is empowered to issue bonds. The bipartisan authority consists of five commissioners who are qualified voters of the State of Missouri and residents of Jackson County. The Jackson County Commission submits a list of candidates to the Governor who appoints members from that list of candidates. The commissioners serve terms of five years.

Martin Luther King Jr. State Celebration Commission

The commission considers and recommends to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in Missouri. The commission consists of nineteen members who serve at the pleasure of the Governor.

Missouri Citizens' Commission on Compensation for Elected Officials

The Missouri Citizens' Commission on Compensation for Elected Officials was established to ensure that the power to control the rate of compensation of elected officials of this state is retained and exercised by taxpaying citizens of the state. Every two years, the commission reviews the relationship of compensation to the duties of all elected state officials. The commission's recommendation of a salary schedule shall become effective unless disapproved by the General Assembly. The 22-member commission members serve four-year terms. Twelve members are appointed by the Governor with advice and consent of the Senate, one member is selected at random by the Secretary of State from the registered voters of each congressional district, and one member is a retired judge appointed by the Supreme Court.

Missouri Commission on Intergovernmental Cooperation

The Missouri Commission on Intergovernmental Cooperation (MCIC) seeks to develop closer partnerships between state and local governments. The MCIC also functions as a clearinghouse of information relevant to intergovernmental issues and develops publications and reports on state-local issues. The MCIC consists of 28 members. The Governor appoints five members from the private sector and six from state government; the Speaker of the House appoints two state representatives; the Senate President Pro Tem appoints two senators; and various local government associations appoint the remaining 13 members.

Missouri Ethics Commission

The Missouri Ethics Commission (MEC) is charged with the enforcement of conflict of interest and lobbying laws and campaign finance disclosure laws. The MEC is composed of six members, appointed by the Governor with advice and consent of the Senate. These members must be from different congressional districts. Not more than two members appointed from the even-numbered congressional districts shall be members of the same political party, and no more than two members from the odd-numbered congressional districts shall be members of the same political party.

Missouri Minority Business Advocacy Commission

The Missouri Minority Business Advocacy Commission (MBAC) identifies and assesses the needs of minority businesses throughout the state; initiates aggressive programs to assist minority businesses in obtaining state and federal procurement; makes recommendations regarding state policies, programs, and procedures; and provides a focal point to assist and counsel minority small businesses in their dealing with federal, state, and local governments. The MBAC also initiates and encourages minority business education programs; analyzes current legislation and regulations as they affect minority businesses; and receives complaints and recommendations concerning policies and activities of federal, state, and local governmental agencies which affect minority small businesses. The nine-member commission consists of three minority business persons appointed by the Governor, two state representatives, two state Senators, the director of the Department of Economic Development, and the Commissioner of Administration.

Missouri Public Entity Risk Management Fund (MOPERM)

The Missouri Public Entity Risk Management (MOPERM) operates a shared-risk program offering tort liability, property, and other coverages for participating political subdivisions of the state. Membership of the board consists of the Attorney General, the Commissioner of Administration, and four members appointed by the Governor with the advice and consent of the Senate, who are officers or employees of those public entities participating in the fund.

Missouri State Capitol Commission

The Missouri State Capitol Commission (MSCC) was established to assure the future preservation, improvement, expansion, renovation, restoration, and integrity of the capitol, and to preserve its historical significance. The commission evaluates the restoration and preservation of the capitol and the history of the capitol, ensures accessibility to the capitol, and approves capitol studies and improvement, expansion, renovation, and restoration projects. In 2009, the commission was assigned the responsibility of initiating planning efforts for a centennial celebration of the laying of the capstone of the capitol building. The MSCC consists of 11 members, including four members appointed by the Governor with advice and consent of the Senate, two state representatives, two state senators, one employee of the House of Representatives, one employee of the Senate, and the Commissioner of Administration.

Missouri State Employees' Voluntary Life Insurance Commission

The Voluntary Life Insurance Commission administers a voluntary life insurance plan for state employees. The plan allows state employees to authorize voluntary payroll deductions for the purchase of life insurance products that have been procured through competitive bids. The five-member commission includes one member of the House, one member of the Senate, and three members appointed by the Governor, with the advice and consent of the Senate.

Missouri State Penitentiary Redevelopment Commission

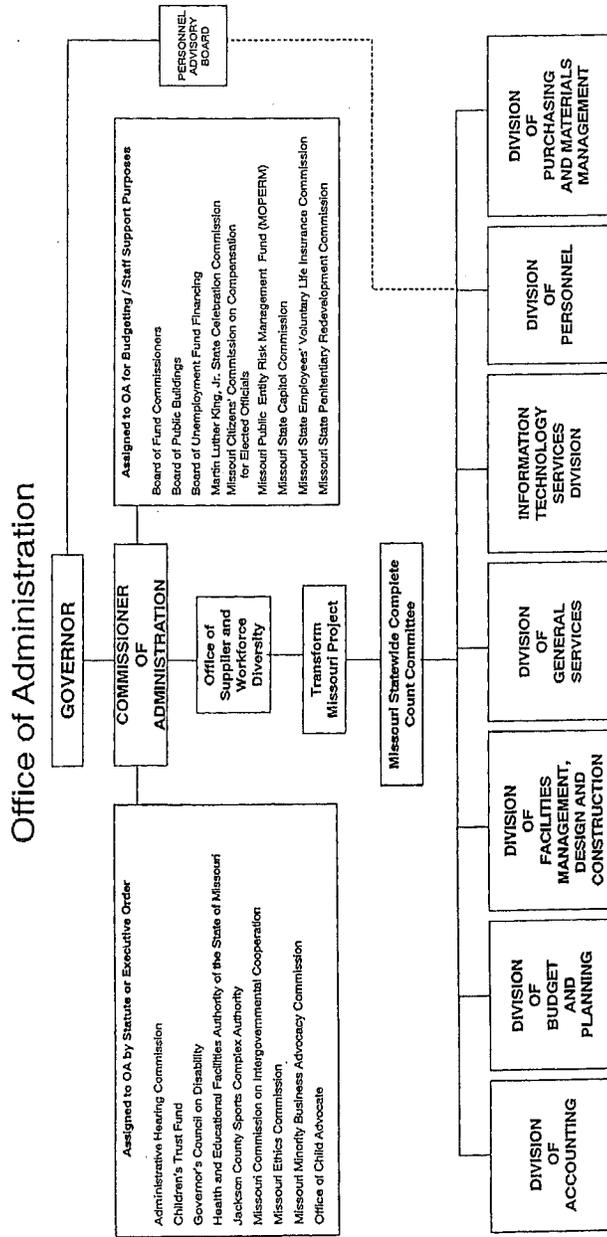
The Missouri State Penitentiary Redevelopment Commission (MSPRC) was established to redevelop the real property which encompassed the grounds of the Missouri State Penitentiary for over 150 years, so as to maintain its historic value for present and future generations of Missourians, and to provide new uses for the property which will benefit the citizens of the City of Jefferson, the County of Cole, and the State of Missouri as a whole. MSPRC is composed of ten members. Three commissioners are residents of Jefferson City and are appointed by the mayor, with the advice and consent of the governing body of that city; three commissioners are residents of Cole County but not of Jefferson City and are appointed by the county commission; and four commissioners, none of whom shall be residents of Cole County or of Jefferson City, are appointed by the Governor with the advice and consent of the Senate.

Office of Child Advocate

The Office of Child Advocate (OCA) was established in 2002 as an agent of accountability regarding Children's Protection and Services. The OCA provides an avenue through which citizens are able to obtain an independent and impartial review of disputed decisions, actions and inactions regarding any child at risk of abuse, neglect, or other harm. There are three primary responsibilities of OCA: 1) receive, investigate, and act on complaints, offering recommendations as necessary; 2) provide an annual report to the Governor and Chief Justice of the Supreme Court, including recommendations for improving the system; and educate the public regarding the child welfare process in Missouri, while increasing public awareness of the OCA. The OCA is managed by an ombudsman, who is appointed by the Governor and reports to the Commissioner of Administration.

Personnel Advisory Board

The Personnel Advisory Board (PAB) has oversight responsibility for the Missouri merit system and the Uniform Classification and Pay system and has policy-making authority in various areas of human resources administration. The board conducts hearings for appeals of dismissals and other disciplinary actions. Responsibilities also include meeting with appointing authorities regarding human resource management needs and making recommendations to the Governor and the general assembly regarding the state's compensation policy. The PAB consists of seven members, six of whom are appointed by the Governor with the advice and consent of the Senate. Four members are appointed from the public at large, one is a member of executive management in state government, and one is a non-management state employee. The seventh member is the person designated as the state equal opportunity officer, now known as the Director of the Office of Supplier and Workforce Diversity.



11/6/09

OFFICE OF ADMINISTRATION
SALARY SCHEDULE

Level	Title	FY 2010 Salary Range	
		Minimum	Maximum
I	Commissioner of Administration	\$85,128	\$123,972
	Deputy Commissioner of Administration / Chief Counsel*		\$120,000
	Chief Information Officer*		\$110,001
III	Division Director, Accounting	\$71,544	\$103,880
II	Deputy Commissioner of Budget & Planning	\$78,012	\$113,424
III	Division Director, Facilities Management, Design & Construction	\$71,544	\$103,860
III	Division Director, General Services	\$71,544	\$103,860
III	Division Director, Personnel	\$71,544	\$103,860
III	Division Director, Purchasing & Materials Management	\$71,544	\$103,860
IV	Executive Director, MOPERM	\$65,676	\$95,040
V	Executive Director, Children's Trust Fund	\$53,292	\$76,284
V	Executive Director, Governor's Council on Disability	\$53,292	\$76,284
	Administrative Hearing Commissioners*		\$102,431

* Note – these positions are not part of the Executive Pay Plan; amount listed is actual salary as of July 1, 2009.



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. CLAY NIXON
GOVERNOR

P.O. Box 720
(573) 751-3222

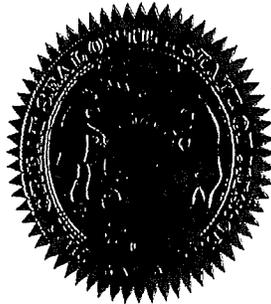
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Conservation dated October 14, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST

SECRETARY OF STATE

www.governor.mo.gov



MISSOURI DEPARTMENT OF CONSERVATION

Headquarters

2901 West Truman Boulevard, P.O. Box 180, Jefferson City, Missouri 65102-0180
 Telephone: (573) 751-4115 ▲ Missouri Relay Center: 1-800-735-2966 (TTY)

JOHN D. HOSKINS, Director

October 14, 2009

Mr. Kelvin Simmons
 Commissioner of Administration
 Office of Administration
 Room 125, State Capitol Building
 Jefferson City, MO 65101

Dear Mr. Simmons:

In accordance with Section 1.6(2) of the State Omnibus Reorganization Act of 1974, attached herewith for the Missouri Department of Conservation are: an organization plan; an executive pay schedule for top department administrators; and, an organization chart. There are no changes to the previously-filed plan with the exception of staffing due to retirements. These changes are outlined on the organization chart.

If you require further information, please feel free to contact my office.

Sincerely,

John Hoskins
 JOHN D. HOSKINS
 DIRECTOR

Attachments

- c: Commissioners McGeehan, Plattner, Johnson and Bedell
 John Watson, Governor's Chief of Staff
 Daniel Hall, Governor's Office Liaison
 Lori Strong-Goeke, Office of Administration
 Assistant Director Tim Ripperger
 Assistant Director Bob Ziehrer

COMMISSION

DON C. BEDELL
 Sikeston

DON R. JOHNSON
 Festus

CHIP MCGEEHAN
 Marshfield

BECKY L. PLATTNER
 Grand Pass

DEPARTMENT OF CONSERVATION

ORGANIZATION PLAN

The head of the Department of Conservation is a four (4)-member commission appointed by the governor with the advice and consent of the senate. The commission is charged with the control, management, restoration, conservation and regulation of the bird, fish, game, forestry and all wildlife resources of the state.

The commission appoints a director who serves as the administrative officer of the Department of Conservation. The director appoints other employees. Three (3) assistant directors, general counsel and internal auditor are responsible to the director and facilitate administration of the department. Programs and activities are carried out by the divisions of administrative services, design and development, fisheries, forestry, human resources, outreach and education, private land services, protection, resource science and wildlife. Policy Coordination Unit serves the director's office, divisions and regions by coordinating policy, strategic planning, environmental and cultural resource reviews, public involvement and surveys, and river basin management.

The department carries out its programs through the following major administrative units:

Fisheries Division manages small lakes, large reservoirs and streams for public fishing and aquatic community health; identifies sites for new Department lake and stream areas, negotiates agreements for the cooperative management and development of stream and lake areas owned by other entities and operates hatcheries; conducts an intensive trout management program; provides fishery management advice to other government agencies and private landowners; assists with water pollution investigations; assists with research projects to improve fish populations; evaluates management techniques and determines limiting factors; and sponsors stream and lake improvement and public awareness programs using citizen volunteers involved with Missouri Stream Team and Volunteer Water Quality Monitoring programs.

Wildlife Division is responsible for the management of Missouri's wildlife resources and works to maintain healthy wildlife populations and productive wildlife habitats and natural communities for the sustained benefit and enjoyment of people. The division cares for almost 400 conservation areas and their wetlands, prairies, savannas, forests, glades and streams. These provide homes for plants and animals, and recreation for the public including hunting, wildlife viewing, fishing, and hiking. The division coordinates many of the department's wildlife diversity programs including the natural areas program, endangered species program, invasive species program, wildlife action plan, and major federal grant programs, and works with private citizens, organizations, and other agencies to protect and enhance Missouri's wildlife and biological diversity.

Forestry Division is responsible for the health and sustainability of forest resources covering 14.6 million acres of Missouri's landscape. The division manages over 435,000 acres of forest on 440 conservation areas for forest health and sustainability, while providing for economic benefits and overall social needs. In addition the division provides: advice and technical forestry assistance to private forest landowners; rural wildfire protection, rural and volunteer fire department training, excess federal equipment and wildfire suppression assistance; technical and financial assistance for urban and community forestry projects; forest products utilization, industry technical support and marketing assistance; forest insect and disease surveys; and through the George O. White Forest nursery provides low cost quality tree seedlings for Missouri residents.

Protection Division carries out the department's wildlife law enforcement program, and is heavily involved with a wide range of other programs vital to the mission of the Department of Conservation. These include hunter education and other educational programs, information and media efforts, and fish, wildlife, and forest management services for Missouri citizens.

Outreach and Education Division leads public information and education programs. The goal is to educate young and old about how to sustain a healthy environment, make good use of our fish, forest and wildlife resources and also enjoy nature-based outdoor recreation. Outreach efforts include the department's monthly magazine, books and other publications, television program and video productions, website, ombudsman, interpretive exhibits, news releases and coordination with news media. Education services and programs include operating nature and visitor centers and providing conservation education training and materials to teachers and youth leaders. Outdoor skills services include coordination of the hunter education program, operation and development of shooting ranges, and delivery of outdoor skills training for youth and adults on fishing, hunting, birding, camping, orienteering and other nature-based activities.

Administrative Services Division administers the department's support services of information technology, financial, and business and support. Information technology provides direction and management of the department's information technology assets, including computer hardware and software systems, telephone systems, two-way radio and other telecommunications systems; and coordination of those systems with other state agencies. Financial services collect and process funds received; process accounts payable; and coordinate procurement. Business and support distributes hunting, fishing and special permits; audits permit distributors; maintains inventory records, including the department's real property holdings; provides repair and disposition of fleet, aircraft, marine and other mechanical equipment; maintains a distribution center and warehouse for department publications; and operates offset printing, mailing and sign production services.

Design & Development Division is responsible for providing engineering, architectural, surveying, and construction/maintenance services for the Department. Services include design and construction of engineering and architectural projects as part of implementation of the construction development program of the Department. Surveying services include engineering surveying for construction development projects and land surveying for property boundary delineation. Construction maintenance services include renovation and repair of Department infrastructure and maintenance of Department areas and facilities.

Private Land Services Division provides technical assistance and resource training to private landowners; coordinates with other governmental agencies and private organizations to integrate fish, forest, wildlife and natural community considerations with agriculture and other private land initiatives; provides cost-share to assist landowners with priority resource needs; provides support in major metropolitan areas to incorporate conservation alternatives as development proceeds; provides wildlife damage control assistance; and participates in media and other outreach efforts for resource management.

Resource Science Division is the center of the department's resource inventory, monitoring, evaluation, and research. Information acquired is incorporated into department area, regional, and statewide resource management planning and into resource policy. Other programs administered by this division include statewide fish and wildlife harvest regulations, water pollution impact investigations, geographic information systems, forest health monitoring and response, and database management.

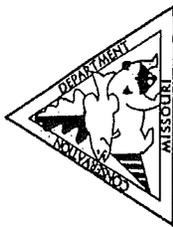
Human Resources Division helps department staff with employee recruitment, selection and retention activities. The division assists with job advertising, applicant interviewing, and final selection administrative details; administers comprehensive medical and life insurance plans, along with other employee benefits, such as leave, workers' compensation, safety and wellness programs; maintains agency compensation and classification structures; provides developmental opportunities through a department-wide competency based training academy; establishes and revises human resources management policies; monitors affirmative action efforts; maintains official personnel records; coordinates service and retirement awards; provides employee counseling and dispute resolution services; and assists supervisory staff with corrective action efforts; manages the Human Resources Information System Program.

General Counsel provides legal advice to the commission and administrative staff and provides legal counsel in matters of litigation; aids in formulating policy; advises in the formulation of regulations; and performs review of legal documents, agreements, and memorandums of understanding.

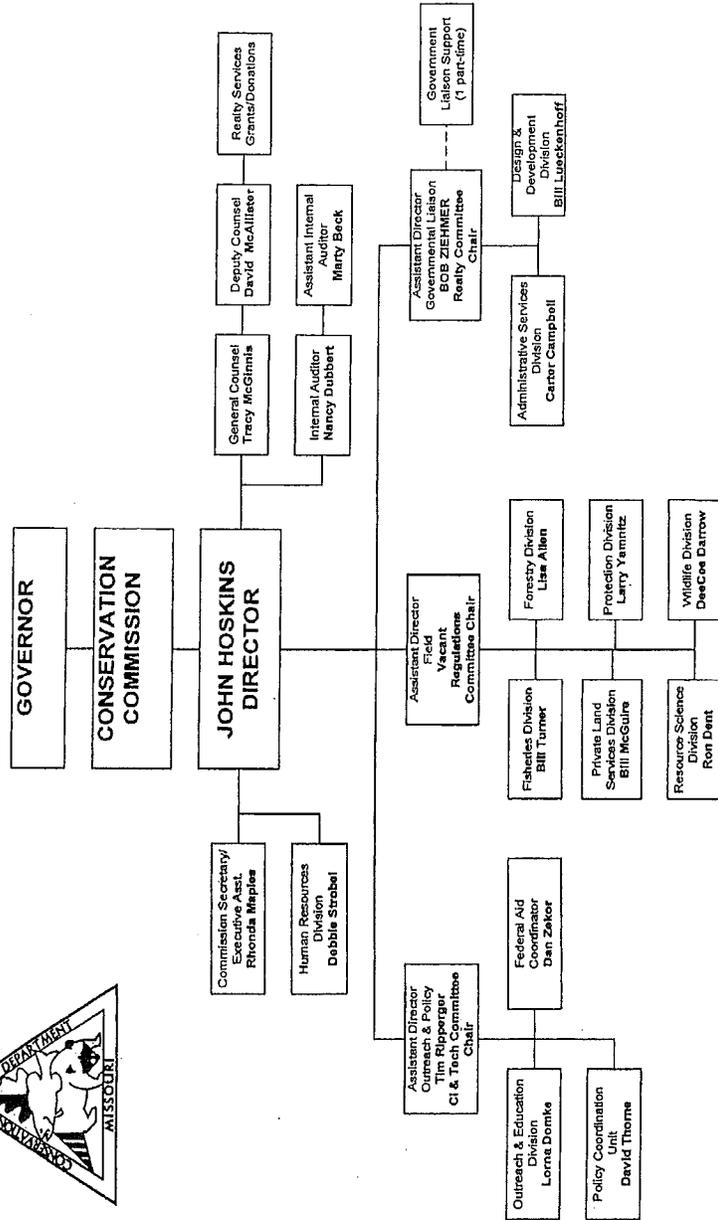
Deputy Counsel performs title and document review relating to the acquisition of real property; assists General Counsel as needed; and supervises the Realty Services and Grants and Donations staff.

Internal Auditor reviews operations and programs to assure that resources are used efficiently, and provides the commission and administration with information useful in directing and controlling department operations. Internal Auditor also serves as the Departments' Custodian of Records.

Assistant Internal Auditor assists the Internal Auditor in performing audit responsibilities and also serves as the Departments' Hearing Officer for privilege suspensions associated with wildlife code and various other violations.



MISSOURI DEPARTMENT OF CONSERVATION



7/1/2008

Department of Conservation

Salary Schedule

<u>Position Title</u>	<u>Salary Range</u>
Director	\$150,348
Assistant Director	\$99,996 - \$116,136
Division Chief	\$70,404 - \$105,132
General Counsel	\$58,212 - \$102,972
Internal Auditor	\$50,748 - \$89,640
Section/Unit Chief	\$58,212 - \$102,972



GOVERNOR OF MISSOURI

JEFFERSON CITY

65102

JEREMIAH W. LAY NIXON
GOVERNOR

P.O. Box 720
65701 751-8222

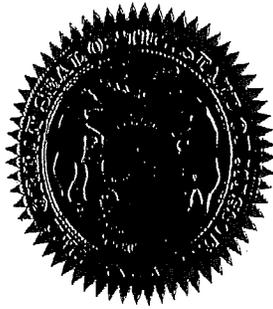
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Corrections dated October 27, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

[Signature]
GOVERNOR

12/31/09
DATE

ATTEST:

[Signature]
SECRETARY OF STATE

www.governor.mo.gov

Jeremiah W. (Jay) Nixon
Governor

George A. Lombardi
Director



2729 Plaza Drive
P. O. Box 236
Jefferson City, MO 65102
Telephone: 573-751-2389
Fax: 573-751-4099
TDD Available

State of Missouri
DEPARTMENT OF CORRECTIONS

Ad Excelleum Conamur - "We Strive Towards Excellence"

October 27, 2009

Mr. Kelvin Simmons, Commissioner
Office of Administration
State Capitol - Room 125
Jefferson City, MO 65101

Dear Commissioner Simmons:

In accordance with Section 1.6 (2) of the State Omnibus Reorganization Act of 1974, I respectfully submit for your approval the attached revised departmental plan for the Department of Corrections.

Since the last departmental plan was submitted in 2006, the Department of Corrections has integrated the Missouri Reentry Process into operations throughout the department. Therefore, reentry operations were moved from the Division of Rehabilitative Services to the Office of the Director. I have also moved the Budget and Planning Section and the Workplace Violence Coordinator from the Division of Human Services to the Office of the Director.

I am submitting the department's organizational chart depicting the changes along with the salary schedule for the administrators of the Department. Please advise if you have any questions regarding any of this information.

Sincerely,

A handwritten signature in black ink, appearing to read "George A. Lombardi".

George A. Lombardi
Director

cc: John Watson, Chief of Staff
Daniel Hall, Legislative Director
Ted Ardini, General Counsel
Lori Strong-Goeke, Office of Administration
File

An Equal Opportunity Employer

DEPARTMENT OF CORRECTIONS

Our Mission

The Missouri Department of Corrections supervises and provides rehabilitative services to adult offenders in correctional institutions and Missouri communities to enhance public safety.

Our Vision: A Safer Missouri and the Standard of Excellence in Corrections

The Department desires to be the standard of excellence in the field of corrections. Through innovation and collaboration, we want to embrace changes that better serve Missouri communities impacted by criminal behavior and achieve a safer State.

Our Values

- **Staff**
Our people are important. We value their safety and security. We value their input as subject matter experts. We will be proactive in the recruitment, retention and promotion of qualified personnel. We recognize the importance of professional development and strive to offer opportunities for career advancement. We desire to build a diverse team of individuals who achieve great things together.
- **Offender Success**
We believe in the ability of people to change. We value the opportunity to work with offenders in our institutions and our communities and to provide them with the tools necessary to become productive, tax-paying, law-abiding citizens. We strive to be firm, fair, and consistent in our institutional management and use effective and appropriate supervision strategies in our communities.
- **Accountability**
Accountability to each other and all Missourians is a key value for the Department. We strive to create a transparent system of operations that embraces integrity and accountability. Staff are accountable to each other for safety and security and for the continuous improvement of our department. As a department, we are accountable for how we plan, measure, and manage our work as well as what we achieve with the resources we are given. We value investment in programs that are accountable through evidence-based information. Offenders are accountable for the crimes they have committed and for completing their sentence established by the courts.
- **Restored Communities**
We value our Missouri families and communities that are affected by crime and the role we play in restoring them. We value the rights of crime victims and the role of restorative justice. We value the use of collaborative partnerships to enhance public safety by facilitating effective probation, crime prevention, reduction of recidivism and the provision of reentry services. We strive to work with offenders to repair harms done, and restore the communities to which many will return.

Departmental Overview

The Department of Corrections is an agency dedicated to public safety through the successful management and supervision of offenders on probation, in prison and on parole. The Department's responsibility is to administer the sentence set by the court in ways that promote public safety at the lowest cost. Offenders assigned to the Department are successfully managed by ensuring they are supervised at correct custody or supervision level. A cadre of over eleven thousand three hundred well-trained correctional professionals committed to the vision, mission, values and professional principles of the Department assess each offender's criminal history, evaluate community and institutional conduct and enforce court orders and department rules. This mixture of on-going assessment, classification, referral to supervision strategies and assignment to basic habilitation interventions are several of the key methods used to promote sober, responsible, productive and law-abiding behavior. When offenders are held accountable for their actions, the public's safety is enhanced.

In all, the Department is responsible for the care, custody and supervision of approximately 104,500 adult offenders in Missouri. There are currently more than 31,500 adult felons confined in Missouri's 21 correctional facilities and two (2) community release centers. The Department also supervises 17,500 parolees and 56,500 probationers across the state.

Organizational Plan

The Department of Corrections is comprised of four divisions: the Division of Human Services, the Division of Adult Institutions, the Division of Probation and Parole and the Division of Offender Rehabilitative Services.

The Office of Information Systems was transferred to the Office of Administration's Information Technology Services Division but still provides direct support to the Department of Corrections.

Office of the Director

The Office of the Director consists of the Director, Deputy Director, Public Information, Legislative and Constituent Services, Legal Services, Inspector General, Restorative Justice, Victim Services, Women Offender/Reentry Program, Emergency Preparedness/Workplace Violence Coordinator, and Budget and Research. The Director is appointed by the Governor with the advice and consent of the Senate. Public Information, Legal Services, the Inspector General, and the Emergency Preparedness/Workplace Violence Coordinator report directly to the Director. The Legislative and Constituent Services Section, Restorative Justice Coordinator, Victim Services, Women Offender/Reentry Program, and Budget and Research Unit all report to the Deputy Director.

The Constituent Services Section has been combined with the Legislative Liaison into the Legislative and Constituent Services Section, which now reports to the Deputy Director. The Women Offender/Reentry Program was moved from the Division of Rehabilitative Services to the Office of the Director due to the fact that the reentry process is a Department-wide activity involving all divisions. The Emergency Preparedness/Workplace Violence Coordinator and Budget and Research Unit were moved to the Office of the Director from the Division of Human Services.

Office of Information Systems

The Office of Information Systems was transferred to the Office of Administration's Information Technology Services Division in the FY07 budget. The Office of Information Systems will continue to provide information technology-related services to the Department and its staff.

Division of Human Services

The Division of Administration became the Division of Human Services through a change in legislation in 1995. This division consists of Human Resources, Staff Training, Employee Health and Safety, the Fiscal Management Unit, General Services, the Planning Section, Religious and Spiritual Programs, and Volunteer Services.

The Human Resources Section is responsible for all personnel issues such as monthly payroll, benefit counseling and enrollment, recruitment and retention, timekeeping and personnel records. Staff Training continues to provide pre-service and in-service training for staff. Employee Health and Safety promotes staff safety and controls the spread of disease through TB screens, communicable disease vaccines and exposure evaluations. The section provides health education and wellness opportunities to employees. The Fiscal Management Unit ensures that the Department's financial obligations are processed and paid in a timely and equitable manner, maintains an inventory tracking system, performs audits of contracts, and oversees the procurement of goods and services, the development of service contracts and the inmate banking program. General Services provides support services to the Department through the commodity warehouse operation and the oversight of all major construction and maintenance projects, building leases, fleet management of all Department vehicles, and coordination of food service operations for all adult institutions including the operation of two cook-chill food preparation facilities. General Services is also responsible for Central Office business functions and warehouse/mailroom operations. The Planning Section provides organizational development assistance in the preparation of the Department's strategic plan. Religious and Spiritual Programming provides religious programming opportunities and pastoral care for the incarcerated offender population. The Volunteer Section oversees the recruitment and training of volunteers and interns that work with our offenders both in correctional institutions and the community.

Division of Adult Institutions

The Division of Adult Institutions is responsible for the administration and operation of 21 adult correctional institutions with a projected average daily population of 30,700 incarcerated offenders in FY10. The Division has the overall responsibility of administering the correctional centers and managing incarcerated offenders in a secure, safe and humane manner. All newly committed offenders undergo a full classification analysis at one of the Division's reception and diagnostic centers to determine appropriate custody level and basic treatment needs. In addition, offender reclassification occurs throughout each offender's period of incarceration to ensure that offenders are housed at an appropriate custody level institution. The Division also works to prepare offenders for successful reintegration back to the community through effective case management and providing reentry programming to improve offender cognitive and life skills. The Division establishes work release programs for eligible offenders and provides opportunity for offender visitation with family and friends at each prison.

The Division of Adult Institutions consists of Zone I (Fulton Reception and Diagnostic Center, Jefferson City Correctional Center, Moberly Correctional Center, Northeast Correctional Center, Southeast Correctional Center, and Women's Reception and Diagnostic Correctional Center), Zone II (Boonville Correctional Center, Crossroads Correctional Center, Maryville Treatment Center, South Central Correctional Center, Tipton Correctional Center, Western Missouri Correctional Center, and Western Reception and Diagnostic Correctional Center), and Zone III (Algoa Correctional Center/ Central Missouri Correctional Center, Chillicothe Correctional Center, Eastern Reception and Diagnostic Correctional Center, Farmington Correctional Center, Missouri Eastern Correctional Center, Ozark Correctional Center, and Potosi Correctional Center), the Certified Grievance Unit, and the Central Transfer Authority.

Division of Offender Rehabilitative Services

The Division of Offender Rehabilitative Services is responsible for the development of treatment programs for offenders. These programs include Offender Healthcare (Medical and Mental Health), Sexual Offender Assessment and Treatment, Adult Education/Workforce Readiness, Library Services, Substance Abuse Services, and Missouri Vocational Enterprises.

Offender Healthcare includes staff to monitor contracted services for inmate medical and mental health services, and to provide oversight of community sex offender treatment services and the Missouri Sex Offender Program. Medical, mental health and sex offender services for offenders are contracted out with oversight by the division. The Adult Education/Workforce Readiness Section helps offenders achieve a high school education and delivers vocational and technical training programs for offenders. Libraries at every correctional institution enhance academic education and serve the informational needs of offenders, including constitutionally mandated "access to courts" through legal resources, reference and self-improvement materials. Substance Abuse Services supervise the substance abuse treatment activities at ten prison facilities which have programs that vary in length from thirty days to twelve months. Missouri Vocational Enterprises (MVE) produces products and services for state agencies, state employees, other governmental jurisdictions, and not-for-profit organizations, helping inmate workers develop marketable skills.

Division of Probation and Parole

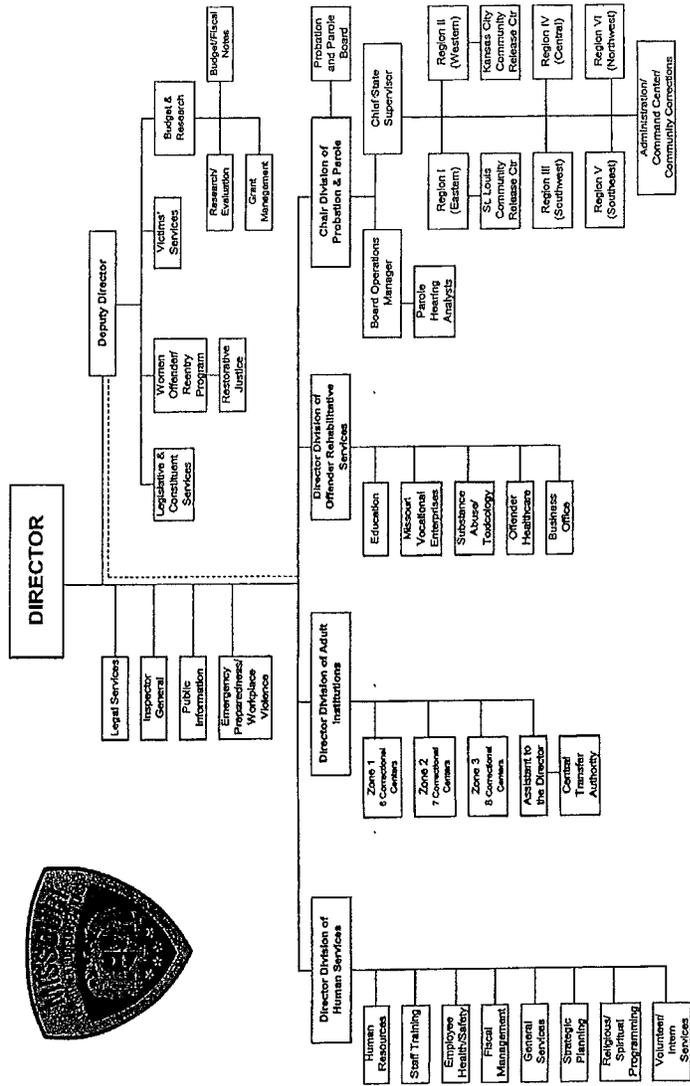
The Division of Probation and Parole supports the operations of the Board of Probation and Parole and is responsible for field and institutional services for probationers, parolees and conditional releases, as well as community corrections programming, two community release centers and seven community supervision centers. The Division of Probation and Parole assesses and supervises criminal offenders assigned to the division by the Circuit Courts of Missouri, the Parole Board or under the terms of the Interstate Compact.

The division is divided statewide into six geographic regions for the effective management of the offenders assigned to it. Regions are made up of a network of local district offices and, in some instances are supported by satellite offices. The Chief State Supervisor reports directly to the Chair of the Parole Board and oversees the daily operation of the division. An assistant division director is responsible for managing the division's support staff, including the Community Corrections Coordination, Interstate Compact, Quality Assurance, Fiscal Management, Procurement and Personnel Units and the DOC Command Center. The assistant division director reports directly to the Chief State Supervisor.

The Parole Board holds parole hearings at each correctional center monthly, monitors the supervision of offenders in the community and returns those offenders to prison that are a risk to the community. The Parole Board is supported by institutional parole staff who are housed in each of the correctional centers. There is a 24-hour a day, seven day a week Command Center whose staff respond to violations of the conditions of supervision by offenders in the community on electronic monitoring, as well as offenders assigned to community release centers, community supervision centers and contracted residential centers.

The Division of Probation and Parole has implemented the community supervision center concept, an innovative alternative to divert offenders from being sent or returned to prison. It provides the courts and local probation and parole authorities with an additional sanction to deal with offenders in the community through more intensive supervision and treatment services. The Department operates seven community supervision centers at St. Joseph, Farmington, Hannibal, Fulton, Kennett, Poplar Bluff and Kansas City. Construction was completed in September 2008.

Missouri Department of Corrections



hr:\web\bud\tr\ebudget FY 2009\Org Charts\2010 ORG CHARTS with No Names and no salaries.xls\DDC 10/23/2009

DEPARTMENT OF CORRECTIONS (Agency Code 931)				
Exec Level	UCP Range	Title	Minimum	Maximum
EX I	44	Department Director, Department of Corrections	\$85,128	\$123,972
EX II	42	Deputy Director, Department of Corrections	\$78,012	\$113,424
EX III	40	Division Director, Division of Adult Institutions	\$71,544	\$103,860
EX III	40	Division Director, Division of Offender Rehab Services	\$71,544	\$103,860
EX III	40	Division Director, Division of Probation and Parole	\$71,544	\$103,860
EX III	40	Division Director, Division of Human Services	\$71,544	\$103,860
EX IV	38	Board Member, Probation and Parole Board	\$65,676	\$95,040



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. GAY NIXON
GOVERNOR

P.O. Box 720
(573) 751-9229

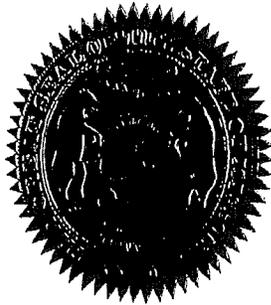
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Economic Development dated November 16, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

[Signature]
GOVERNOR

12/31/09
DATE

ATTEST:

[Signature]
SECRETARY OF STATE

www.governor.mo.gov

Jeremiah W. (Jay) Nixon
Governor



Kathleen Steele Danner
Interim Director

November 16, 2009

Mr. Kelvin Simmons, Commissioner
Office of Administration
State of Missouri
Room 125, Capitol Building
Jefferson City, Missouri 65102

Dear Commissioner Simmons:

In accordance with Section 1.6(2) of the State Omnibus Reorganization Act of 1974, the Department of Economic Development hereby submits the enclosed changes to its organizational and salary structure for approval and filing with the Secretary of State.

Although there have been no significant organizational changes, updates have been made to the narrative portion of our organizational plan and the salary structure and organizational chart have been updated to reflect the current structure.

Thank you for the opportunity to submit these required documents. If you should require any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "David D. Kerr".

David D. Kerr
Department Director

Enclosures

Cc: John Watson
Doug Nelson


Karen Winn, DEB

301 W. High St., Rm. 680 • P.O. Box 1157 • Jefferson City, MO 65102-1157
www.ded.mo.gov • (573) 751-4962 • Fax (573) 526-7700

Real People. Real Opportunity.

DEPARTMENT OF ECONOMIC DEVELOPMENT

The Missouri Department of Economic Development's mission is to create quality jobs and to boost economic development across the state to help local communities grow and prosper.

DED is committed to keeping Missouri business on the cutting edge through programs to ensure a ready supply of highly skilled and trained workers; to assist communities so they may exhibit an extraordinary quality of life; to support a business environment that offers competitive operating costs; and to support a physical and technological infrastructure with sufficient capacity to ensure continued growth and expansion.

The Department is composed of various agencies that administer policy in the areas of community and economic development, workforce development and tourism; as well as agencies that administer their statutory requirements and work to safeguard public interest.

Programs managed by these agencies provide a wide array of services designed to enhance Missouri's economic growth in the 21st century. These services provide direct assistance to businesses and industries; communities and regions; and individuals and organizations by promoting economic and community development, as well as job creation and retention throughout the state.

OFFICE OF THE DIRECTOR (Administrative Services)

The department is administered by a director, appointed by the Governor and confirmed by the Senate. The director appoints the management staff and division directors and is responsible for recommendations to the Governor for other appointments and nominations.

Management Staff

The management staff within the Director's Office includes:

Deputy Department Director: assists the director with department administration.

Deputy Director of Policy and Finance: assists the department in promoting strong partnerships and business relationships.

General Counsel: provides comprehensive legal advice regarding issues affecting divisions within the department.

Communications Director: promotes the department's programs and activities through media and public relations.

Administration

The Division of Administration is responsible for the oversight of all administrative functions for the DED including: financial management, budget, human resources, information technology, and general services.

Administrative Services Related Boards and Commissions:

Missouri Development Finance Board (MDFB)

The mission of the MDFB is to assist infrastructure and economic development projects in Missouri by providing the critical component of the total financing for projects that have a high probability of success, but are not feasible without the Board's assistance.

MDFB was created by statute (100.250 to 100.297 and 100.700 to 100.850) in 1982 as a body corporate and politic.

MDFB has nine employees and is comprised of twelve (12) voting members. Eight (8) are volunteer members appointed by the Governor and confirmed by the Senate. The Lieutenant Governor and Directors of the Departments of Economic Development, Natural Resources and Agriculture serve as ex-officio voting members.

Missouri Housing Development Commission

The Missouri Housing Development Commission (MHDC), created by the 75th General Assembly, has invested/loaned in excess of \$4 billion to construct, renovate and preserve affordable housing. MHDC functions as a bank, providing financing directly to developers of affordable rental properties. The commission also provides funding for home loans to qualified, first-time buyers through a network of certified, private mortgage lenders. The commission makes funds available for the purchase of homes for first-time buyers. The funds for mortgage financing are provided through the sale of tax-exempt notes and bonds that the commission is authorized to issue.

The commission administers the federal and Missouri Low Income Housing Tax Credit (LIHTC) programs, federal HOME funds, the U.S. Department of Housing and Urban Development (HUD) Project-Based Section 8 rental assistance contracts, the direct MHDC funding of several housing assistance programs and the Affordable Housing Assistance Tax Credit. Additionally, the commission administers the Missouri Housing Trust Fund to help prevent homelessness and to provide emergency housing assistance for very low-income Missourians. The commission participates with the Department of Economic Development in preparing the state's Consolidated Plan for HUD. The commission includes the governor, lieutenant governor, attorney general, treasurer, and six persons appointed by the governor with the advice and consent of the Senate.

Missouri Women's Council

The Missouri Women's Council promotes and increases women's economic and employment opportunities through education and training; occupational mobility; non-traditional careers; promotion of women in small business; access to managerial jobs; and support service for families, such as child care.

Hispanic Business, Trade and Culture Commission

The purpose of the Hispanic Business, Trade and Culture Commission shall be to serve as a statewide advisory body to the Department of Economic Development, Office of International Trade & Investment, on trade and investment issues of importance and relevance to the Hispanic business community in Missouri.

DEVELOPMENT AGENCIES

Business and Community Services (BCS)

Made up of Sales, Marketing, Finance, Compliance and Research (MERIC) teams, BCS promotes Missouri as a great place to do business and helps to create the environment that will stimulate quality jobs and new private investment. The services also include investing in Missouri's communities to allow for future sustainable growth by increasing opportunities for new local and state revenues. The division's goal is to provide a direct access environment focused

on the customer. It assures a high quality of service delivery. The structure mimics a business model with measurable results.

Business and Community Services Related Boards and Commissions:

Missouri Community Service Commission

The Commission's mission is to build stronger communities by fostering an ethic of service in all Missourians through empowering communities and citizens from all walks of life to address educational, public safety, human and environmental needs through volunteer service programs; supporting those programs that demonstrate a lasting impact on communities, and instilling in participants a sense of community and civic responsibility while nurturing personal development and self-esteem.

Missouri Film Commission

The Missouri Film Commission was created in 1983 to recruit and assist motion media productions, creating jobs and revenue; to develop, nurture and grow the motion media industry in Missouri; and to provide education about the real economic value of this non-traditional industry.

Missouri Seed Capital Investment Board

The Board's function is to carry out the requirements of the Missouri New Enterprise Creation Act (Section 620.635-620.653, RSMo). It oversees the investments of the seed capital fund and the fund manager to ensure the investments are made in accordance with the requirements set forth by NECA.

Missouri Small Business Regulatory Fairness Board

The purpose of the Board is to independently review complaints brought by small businesses concerning state agency regulations that have a disproportionate impact on the conduct of small businesses in the State of Missouri. The Board also promotes awareness of state agency rulemaking as it affects small business, identifies issues in state agency rulemaking that disproportionately and adversely affect small businesses, identifies issues for the Governor and the General Assembly to act upon, and monitors state agency compliance with requirements for filing small business impact statements. The Department of Economic Development provides staff support for the board.

Missouri Technology Corporation

The Missouri Technology Corporation (MTC) is a private not-for-profit corporation established pursuant to Sections 348.251 to 348.266, RSMo. The purpose of the MTC is to help strengthen the economy of the state through the development of science and technology; to promote the modernization of Missouri businesses by supporting the transfer of science, technology and quality improvement by providing leadership in the establishment of methods of technology application, technology commercialization and technology development.

Missouri Life Sciences Research Board

The purpose of the Board is to enhance research capacity in life sciences to better serve the health and welfare of Missouri citizens; promote Missouri as a center of life science research and development; create and attract new research and development institutions; and transform research into commercial life science technology.

The Division of Workforce Development (DWD)

The Division of Workforce Development fosters a skilled workforce in order to improve Missouri's competitiveness in the global marketplace by providing quality skill development opportunities adapted to today's business and industry standards. Job creation and worker skill development play a critical role in Missouri's commitment to have a highly productive, innovative workforce that is second to none. To businesses in the state, the Division provides human resource assistance through Business Representatives and local Business Service Teams. Business and job seeker services are delivered through Missouri Career Centers, located in 43 cities and towns across the state. Job seekers are assisted in finding employment matching their skills. Workforce Investment Boards and Chief Local Elected Officials determine the types of training needed in their region to improve skill levels and to better match opportunities in the workplace.

Workforce Development Related Boards and Commissions:**Missouri Workforce Investment Board**

The Missouri Workforce Investment Board is mandated to recommend a proposed statewide training and employment policy to the Governor and the General Assembly which addresses public and private participation toward achieving Missouri's objective of full employment; methods to improve federal and state resources in providing job training services; and coordination of training and employment activities with other related activities.

The Missouri State Council on the Arts

The Missouri State Council on the Arts is dedicated to broadening the appreciation and availability of the arts in the state and fostering diversity, vitality, and excellence of Missouri's communities, economy, and cultural heritage. The Missouri Arts Council, a state agency and division of the DED, provides grants to nonprofit organizations to encourage and stimulate the growth, development and appreciation of the arts in Missouri. For 40 years, the Missouri Arts Council (MAC) has provided support and leadership to bring the arts to all people of the state.

Through funds from the Missouri General Assembly, Missouri Cultural Trust, and the National Endowment for the Arts, MAC provides grants to make possible quality arts programming to both large and small communities. MAC also is committed to enriching and supporting the individual artist with programs that help spur career development and growth such as technical assistance workshops that teach artists how to become better professionals.

MAC allocates every program dollar based on the recommendations of the Missouri citizens who serve on advisory panels that meet annually to review applications from organizations seeking grants. The panel's recommendations are based on criteria that include artistic excellence, education and outreach, community support, administrative ability and diversity of audience served.

Missouri Humanities Council

This Council exists to develop and encourage new avenues to find and tell the story of Missouri's people, to learn about our rich culture and history, and to identify and discuss our common values. The Council also partners with museums, libraries, historical societies, schools and other institutions so that they may better serve communities and foster high levels of public interest and involvement. It provides technical, managerial and financial support to communities, organizations and educational institutions to ensure their ongoing role in promoting the humanities.

The Division of Tourism

The Division of Tourism formulates and administers a program that is designed to attract new visitors to Missouri and encourage Missouri residents to visit in-state attractions. The Division and its Welcome Centers throughout the state work closely with civic groups; local, state and federal agencies; and other travel related organizations to provide information for visitors on a wide variety of recreational, cultural, and historical activities as well as other attractions in the state.

Tourism Related Boards and Commissions:**Missouri Tourism Commission**

The Tourism Commission determines all matters relating to policy and administration of tourism promotion, thus creating jobs, additional payroll, tax revenue, and economic development for the State of Missouri.

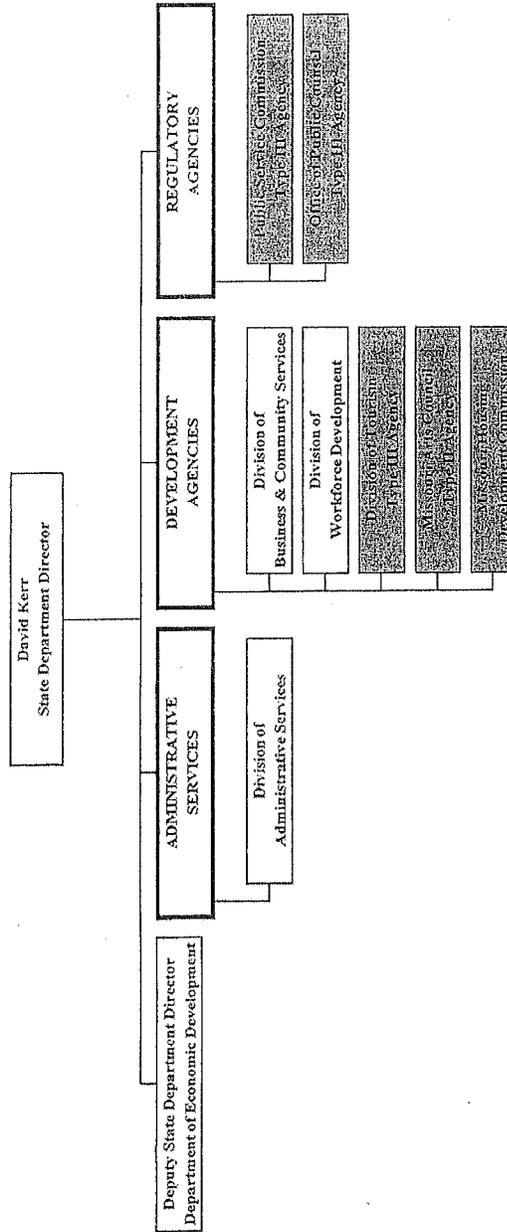
REGULATORY AGENCIES**Public Service Commission**

The Public Service Commission is both quasi-judicial and quasi-legislative, and is responsible for deciding utility cases brought before it and for the promulgation and enforcement of administrative rules. Duties include conducting hearings in contested cases and rendering decisions in a timely manner to afford all parties procedural and substantive due process while complying with statutory time limits.

Office of the Public Counsel

The Office of the Public Counsel was established in 1975 to represent the public and the interests of utility customers in proceedings before the Missouri Public Service Commission and in investor-owned electric, natural gas, telephone, water, sewer and steam heat utilities, including safety issues, adequate and quality service, complaints and disputes, connections and disconnections, and billing and collection practices.

DEPARTMENT OF ECONOMIC DEVELOPMENT
Last Modified 12/16/2009



DEPARTMENT OF ECONOMIC DEVELOPMENT

POSITION	LOW SALARY RANGE FY2009 – FY2010	HIGH SALARY RANGE FY2009 – FY2010
Department Director	\$85,128	\$123,972
Deputy Director	\$78,012	\$113,424
Director, Division of Administration	\$65,676	\$95,040
Director of Business and Community Services	\$71,544	\$103,860
Director, Division of Workforce Development	\$71,544	\$103,860
Executive Director, Public Service Commission	\$65,676	\$95,040
Commissioner, Public Service Commission	--	\$105,070
Director, Office of Public Counsel	\$65,676	\$95,040
Executive Director, State Council on the Arts	\$65,676	\$95,040
Executive Director, Women's Council	\$47,184	\$69,948
Executive Director, Missouri Housing Development Commission	--	\$112,695
Director, Division of Tourism	\$65,676	\$95,040



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. (JAY) NIXON
GOVERNOR

P.O. Box 720
(570) 751-0222

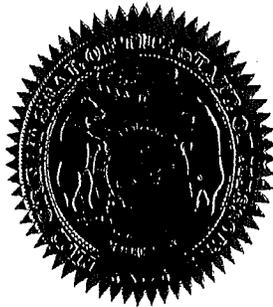
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Higher Education dated October 29, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:


GOVERNOR

12/31/09
DATE

ATTEST:


SECRETARY OF STATE

www.governor.mo.gov



Building Missouri's future...by degrees

October 29, 2009

Kelvin Simmons
Commissioner
Office of Administration
State Capitol Building, Room 125
Jefferson City, MO 65102

Dear Commissioner Simmons:

I respectfully submit the enclosed update to the Missouri Department of Higher Education's departmental plan, in accordance with the Omnibus State Reorganization Act of 1974 and Ms. Strong-Goeke's recent request. The updated plan reflects only one significant organizational change: The department re-established an Assistant Commissioner for Academic Affairs position in 2008. This position is one that has historically been included in the department's organizational structure; it was eliminated during a time when the department was experiencing significant turnover and change, and its reinstatement has been integral in re-establishing the department's forward momentum.

The documents you requested, including the description of the department's work and mission, our organizational chart, and the executive salary structure, are submitted with this letter. Please do not hesitate to contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Robert B. Stein". The signature is written in a cursive style with a long horizontal flourish at the end.

Robert B. Stein

Enclosure

cc: John Watson, Governor's Office, Chief of Staff
Jeff Harris, Governor's Office, Policy Director
Lori Strong-Goeke, Division of Budget and Planning, Assistant Director

Missouri Department of Higher Education

The Missouri Department of Higher Education (MDHE) carries out the goals and administrative responsibilities for the state system of higher education. A board made up of citizens from each of the state's nine congressional districts — the Coordinating Board for Higher Education — oversees the Department of Higher Education.

The MDHE serves more than 431,000 students through 13 public four-year campuses, 20 public two-year colleges, one public two-year technical college, 25 independent colleges and universities, and 151 proprietary and private career schools.

Major Public Policy Functions*Fiscal*

- Coordinate and submit a unified higher education budget request
- Oversee implementation of the Higher Education Student Funding Act (commonly referred to as "tuition stabilization")

Planning

- Develop and implement a coordinated plan for higher education
- Collect and analyze data
- Establish state and institution-specific performance measures
- Conduct institutional mission reviews
- Develop and promote P-20 initiatives

Academic Programs

- Review public and independent institutions' academic programs and approve public institutions' programs
- Approve off-site programs offered by public institutions
- Set competencies for first courses in major subject areas
- Develop student transfer guidelines

Institutional Relationships

- Coordinate reciprocal agreements, which create opportunities for students to attend programs at institutions in other states for a reduced cost
- Approve establishment of residence centers
- Conduct binding dispute resolution
- Impose fines on institutions that willfully disregarding state policy

Financial Aid

- Administer ten grant programs for undergraduate students, seven of which disbursed \$109.1 million to 51,525 students in FY 2009

State Guaranty Agency for Student Loans

- Administer Missouri Student Loan Program, which guaranteed \$706.6 million for 90,652 students in FY09
- Act as a lender of last resort for students or schools that cannot otherwise secure loans

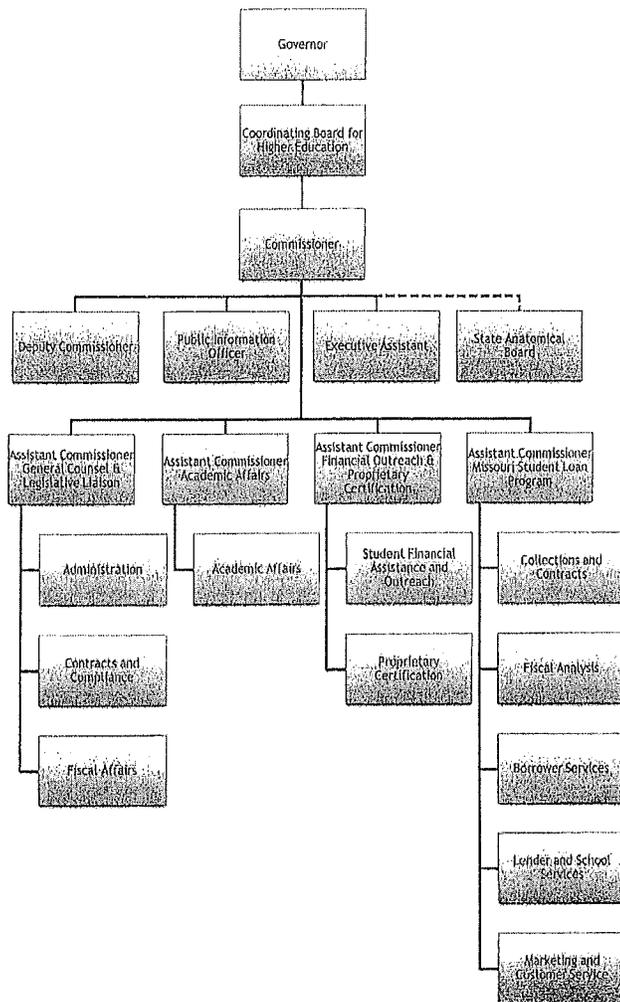
Proprietary Schools

- License and oversee all for-profit schools, some not-for-profit Missouri postsecondary education institutions, and out-of-state higher education institutions offering instruction in Missouri

Missouri State Anatomical Board

- Receives "unclaimed" human bodies requiring burial at public expense and distributes them for scientific study to certain qualified schools
- Operates under state law (RSMo, 194.120-180)
- Daily activities handled through local anatomical boards or secretaries in Columbia, Kansas City, Kirksville, and St. Louis
- Annual meeting of the entire board is in May in Columbia
- Officers elected for two-year terms

Department of Higher Education
October 2009



Department of Higher Education
Salary Schedule

Position	Salary
Commissioner of Higher Education*	\$ 155,004
Deputy Commissioner	\$ 97,176
Assistant Commissioner - General Counsel & Legislative Liaison	\$ 76,284
Assistant Commissioner - Academic Affairs	\$ 76,284
Assistant Commissioner - Financial Outreach & Proprietary Certification	\$ 76,284
Assistant Commissioner - Missouri Student Loan Program	\$ 76,284
Public Information Officer	\$ 60,324
Executive Assistant	\$ 44,220

*NOTE: salary set by the Coordinating Board for Higher Education



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. JAY NIXON
GOVERNOR

P.O. Box 720
(573) 761-3222

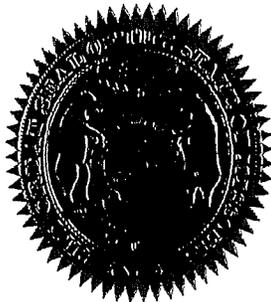
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Insurance, Financial Institutions and Professional Registration dated October 26, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09

DATE

ATTEST:

SECRETARY OF STATE

www.governor.mo.gov

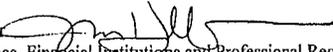


Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

Memo

To: Kelvin L. Simmons, Commissioner
Office of Administration

From: John M. Huff, Director 
Department of Insurance, Financial Institutions and Professional Registration

Date: 10/26/2009

Re: Department Organization Structure Update

Please find attached an updated organizational plan for the Department of Insurance, Financial Institutions and Professional Registration.

If you have any questions about this plan, please contact Grady Martin at 751-7223.

Attachment

Jeremiah W. (Jay) Nixon
Governor
State of Missouri



Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

ORGANIZATION PLAN AND CHART

The Department of Insurance, Financial Institutions and Professional Registration ("DIFP") is charged with the administration and execution of laws relating to insurance in chapters 325 and 374 through 385, RSMo, health service organizations and health maintenance organizations in chapter 354, RSMo, insurance-related provisions in the workers' compensation law in chapter 287, the tort laws in chapter 537, RSMo, laws relating to finance in chapters 361 through 369 and 371, RSMo, credit unions in chapter 370, RSMo, and the regulation of numerous professions under chapters 209, 214, 256, 324, 326 through 346, 436 and 620, RSMo.

The head of DIFP is a director appointed by the Governor with the advice and consent of the Senate under the authority of section 374.020, RSMo. The director is assisted by a deputy director and by seven division directors carrying out various regulatory and administrative responsibilities.

Three divisions primarily relate to the monitoring of insurance markets and the functional regulation of participants in those markets:

Consumer Affairs Division – This division assists the general public in resolving complaints against insurance companies and producers, providing information to consumers and investigating complaints of insurance fraud and unfair claims settlement practices.

Insurance Market Regulation Division – This division protects the interests of Missouri's insurance-buying consumers by routinely reviewing insurance contracts and examining insurance offices to ensure companies are conducting business in compliance with state laws and regulations. Two sections were merged in the Insurance Market Regulation Division in 2009. The Life and Health Section and the Managed Care Section were merged into the Life and Healthcare Section. This merger will better focus the regulation and oversight of life and healthcare insurance in the state.

Insurance Company Regulation Division – This division administers the admission of insurance companies into the Missouri market and monitors the financial condition of all Missouri based insurance companies.

These three divisions are led by division directors appointed by the DIFP director. The primary responsibility of the deputy director is the administration of the three insurance-related divisions.

Two of these divisions relate to the function of regulating participants in the business of finance:

301 West High Street, Room 630, P.O. Box 690 • Jefferson City, Missouri 65102-0690 •
Telephone 673/751-4126 • TDD 1-573-626-4536 (Hearing Impaired)
<http://www.difp.mo.gov>

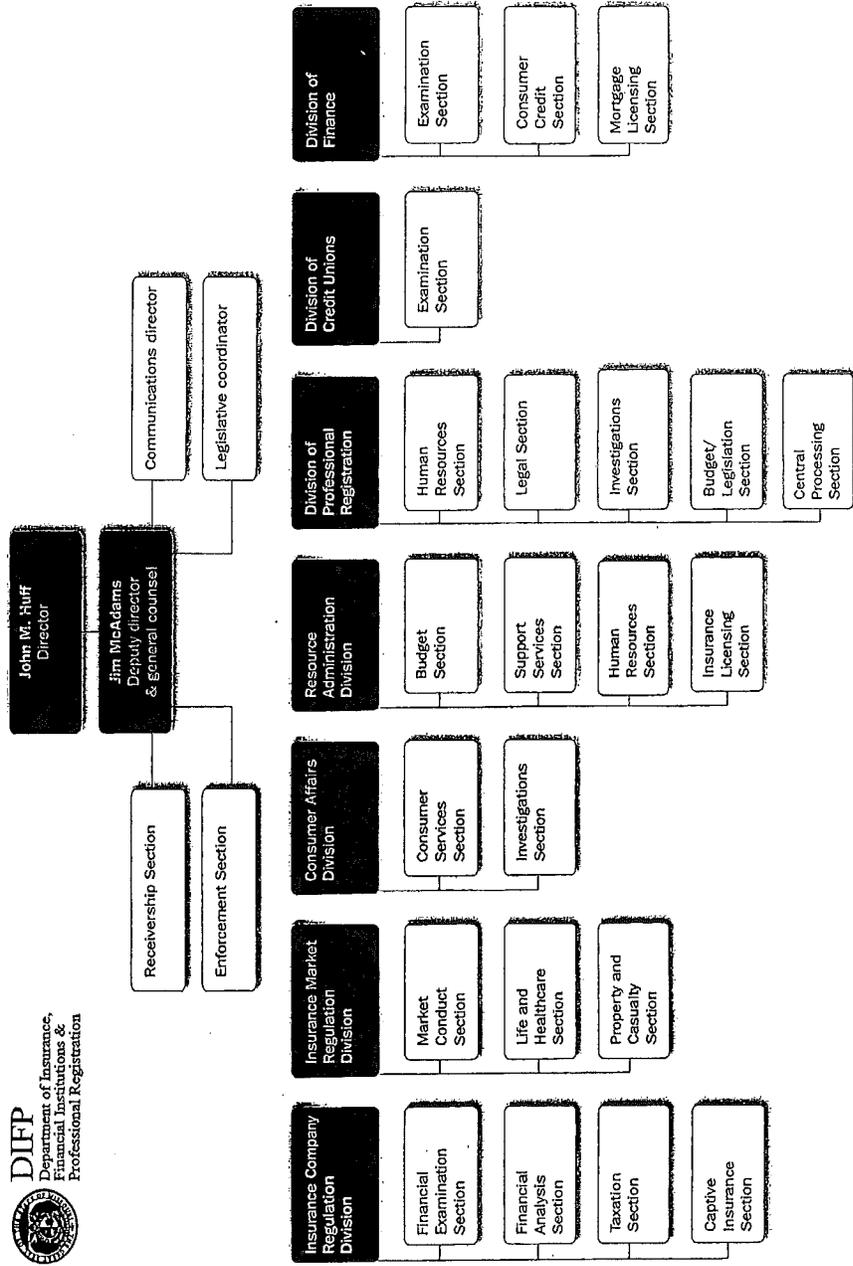
Division of Finance – This division is responsible for the incorporation and regulation of state-chartered banks, trust companies, savings banks and other entities in the Missouri finance market and monitors the activity of participants in the finance markets.

Division of Credit Unions – This division administers the entry of credit unions into the Missouri finance market and monitors the activity of those participants in the finance markets.

The sixth division is the Division of Professional Registration. Professional Registration is charged with protecting the public by licensing qualified professionals, enforcing professional standards and maintaining communication with the licensed professionals. The division coordinates the efforts of 39 regulatory boards and commissions.

The seventh division in DIFP is the Resource Administration Division. This division is responsible for the general operation and support within the department, including budgeting, human resources, fiscal management and strategic planning. This division is led by a division director appointed by the DIFP director.

The Director of DIFP also receives assistance from a public information officer; a legislative coordinator; a legal section which provides legal advice to the director and prosecutes administrative and civil enforcement actions; and a receivership section that supervises insolvent insurance companies placed into court receivership.



DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND
PROFESSIONAL REGISTRATION
SALARY SCHEDULE

Executive Level	Title	FY2010 Salary Range	
		Minimum	Maximum
I	Department Director	\$85,128	\$123,972
II	Deputy Director / General Counsel	\$78,012	\$113,424
IV	Division Director, Consumer Affairs	\$65,676	\$95,040
	Division Director, Credit Unions*		\$95,990
	Division Director, Finance*		\$100,450
IV	Division Director, Insurance Company Regulation	\$65,676	\$95,040
IV	Division Director, Insurance Market Regulation	\$65,676	\$95,040
IV	Division Director, Professional Registration	\$65,676	\$95,040
IV	Division Director, Resource Administration	\$65,676	\$95,040

*These positions are exempt from the Uniform Classification and Pay System (UCP), pursuant to enactment of House Bill 379 and Senate Bill 318 (TAFP 2005)



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. GAYNIXON
GOVERNOR

P.O. Box 720
15701 751-3222

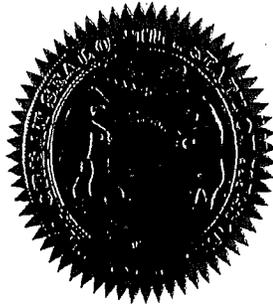
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Labor and Industrial Relations dated October 29, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST:

SECRETARY OF STATE

www.governor.mo.gov



JEREMIAH W. (JAY) NIXON
GOVERNOR

MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

421 EAST DUNKLIN STREET
P.O. BOX 504
JEFFERSON CITY, MO 65102-0504
PHONE: 573-751-9691 FAX: 573-751-4135
www.labor.mo.gov E-mail: diroffice@labor.mo.gov

LAWRENCE G. REBMAN
DEPARTMENT DIRECTOR
PETER LYSKOWSKI
DEPUTY DEPARTMENT DIRECTOR

October 29, 2009

Kelvin L. Simmons
Commissioner of Administration
Capitol Building, Room 125
Jefferson City, MO 65102

Dear Commissioner Simmons:

In accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974, the Department of Labor and Industrial Relations submits its departmental plan, including executive pay plan and organizational chart. The plan accurately reflects the composition of the department at this time.

While the Department has made minor section moves within its divisions since the last submission, there have not been any substantial organizational changes.

If you have any questions, please contact me or Tammy Cavender, Director of Administration at 751-3977.

Sincerely,


LAWRENCE REBMAN
Director

Enclosures

- c: John Watson
- Jeff Harris
- Lori Strong-Goeke

Relay Missouri: 800-735-2966

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS

ORGANIZATIONAL PLAN

The Department of Labor and Industrial Relations (Department) was created by Article IX section 49 of the Missouri Constitution. Operating under the authority of Chapter 286 RSMo, and others, the department promotes economic security, fosters safe and healthy workplaces and enforces labor and anti-discriminatory laws.

The Department is comprised of the Labor and Industrial Relations Commission and five divisions: (1) The Division of Employment Security; (2) The Division of Workers' Compensation; (3) The State Board of Mediation; (4) The Division of Labor Standards; and (5) The Missouri Human Rights Commission.

DEPARTMENT MANAGEMENT

The Department is controlled, managed and supervised by the Labor and Industrial Relations Commission (commission) as provided by Section 49, Article IV of the Missouri Constitution. The commission consists of three members appointed by the governor with the advice and consent of the Senate.

The department director is nominated by the commission, appointed by the governor, and confirmed by the Senate. The director is the chief administrative officer of the department. The director appoints the central management staff and some division directors, supervises the departmental agencies and advises the governor and General Assembly on matters relating to labor and industrial relations issues.

The deputy director supervises the departmental agencies and is responsible for the supervision of the administration within the department. The deputy director assists in legislative and budget efforts and performs functions as delegated by the department director.

The office of general counsel prepares legal opinions; advises the director and other management staff; litigates all employment security tax and benefit cases including appeals; assists in the collection of delinquent unemployment contributions; represents the department in matters before the Personnel Advisory Board, the Equal Opportunity Commission and the Missouri Commission on Human Rights; represents the Missouri Commission on Human Rights in housing discrimination cases; and reviews contracts and leases.

The director of administration is responsible for the department's administrative support and operation functions including financial management, human resources, supply, procurement, information and planning, research and analysis and administrative services.

LABOR AND INDUSTRIAL RELATIONS COMMISSION

The Labor and Industrial Relations Commission (commission) is composed of three commissioners and operates under the authority of Chapter 286, RSMo. Each commissioner is appointed to a staggered six year term by the governor with the advice and consent of the Senate. One member of the commission, who must be a licensed Missouri attorney, represents the public. The other two members represent employers and employees, respectively. The governor designates one member as chair. The commission hears appeals from administrative decisions in workers' compensation, unemployment compensation, and tort victims' compensation cases. The commission also hears and decides prevailing wage disputes. In addition, the commission approves or disapproves all rules or regulations proposed by the divisions within the department.

DIVISION OF EMPLOYMENT SECURITY

The Division of Employment Security (division), operating under the authority of Chapter 288, RSMo, administers the unemployment insurance program in Missouri. The division collects contributions from employers and pays unemployment benefits to individuals who are eligible under the law. Through four claims centers located in Jefferson City, St. Louis, Kansas City and Springfield, unemployed Missouri workers file initial and weekly claims for unemployment compensation by telephone or Internet. A person must have worked in employment covered under the Missouri Employment Security Law and earned enough qualifying wages in order to establish a claim for unemployment benefits. The division also pays Federal Additional Compensation benefits that result in eligible claimants receiving an additional \$25 each week as a result of the Stimulus Bill signed by the President in February 2009; pays federal Emergency Unemployment Compensation to eligible claimants who have exhausted all regular unemployment insurance benefits; pays state Extended Benefits to eligible claimants who have exhausted all regular unemployment insurance and emergency unemployment compensation benefits (due to passage of HB 1075 in 2009); pays Trade Readjustment Allowance benefits for those eligible workers who are unemployed as a result of imports or other trade conditions; and pays Disaster Unemployment Assistance benefits to eligible workers who are unemployed as a result of natural disasters as designated by the federal government. This program also audits claims for potential fraud, and establishes and collects overpaid unemployment insurance benefits.

Detailed wage records are kept on every worker reported by employers on the quarterly contribution and wage report in order to calculate benefits. The division establishes employers' unemployment insurance tax accounts; processes the quarterly contribution and wage reports; makes all accounting transactions in regard to employers' accounts, including benefit charges; conducts federally mandated audits; makes determinations in regard to the proper reporting of workers and workers wages; collects delinquent contributions (taxes) and contribution and wage reports; and calculates employers' annual tax rates.

DIVISION OF WORKERS' COMPENSATION

The Division of Workers' Compensation (division), operating under the authority of Chapter 287, RSMo, administers Missouri's Workers' Compensation Law. The division's primary function is to provide prompt and equitable resolutions of all cases involving work-related injuries and occupational diseases. The program also provides mediation services to resolve disputed issues between an employee and an employer or insurer. It oversees payments of rehabilitation of seriously injured workers, resolves disputes concerning the reasonableness of medical fees and charges, reviews and approves applications by employers or group trusts for self-insurance authority, investigates allegations of workers' compensation fraud and noncompliance, and collection of surcharge payments to and processes benefit payments from the Second Injury Fund.

The program also administers the Tort Victims' Compensation program and the Line of Duty Compensation Fund (due to passage of HB 580 in 2009), which provides a \$25,000 benefit to the estate of any public safety officer killed in the line of duty.

STATE BOARD OF MEDIATION

The State Board of Mediation is a quasi-judicial board created by the General Assembly in 1947. This five-member board is appointed by the governor. Two members are employers or selected from an association representing employers. The other two members hold membership in a bona fide trade or labor union. The fifth member is a neutral party who serves as full-time chairman and administrator of the agency.

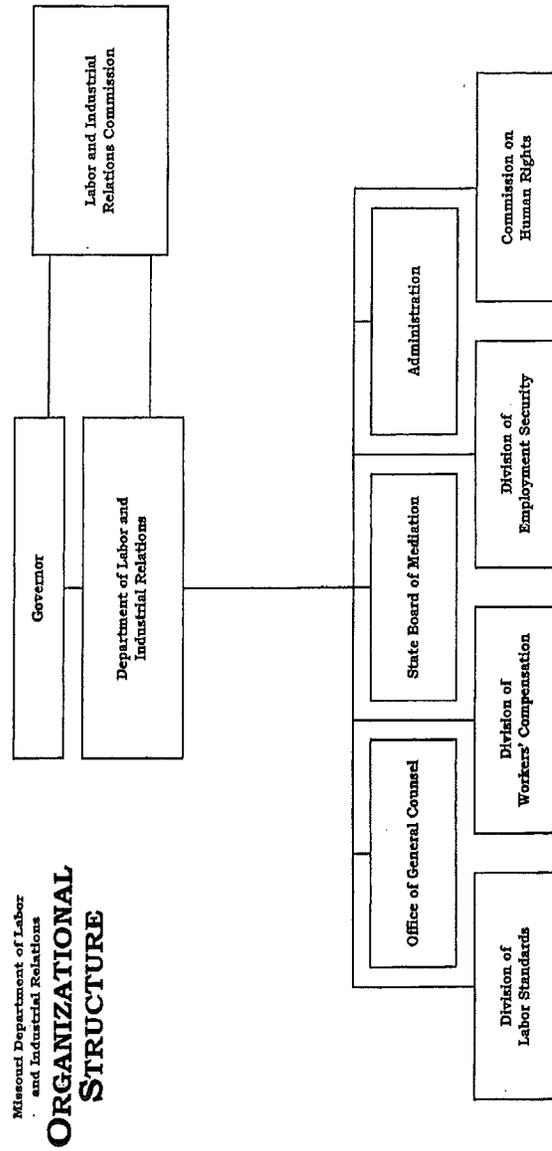
The Board of Mediation regulates the labor relations of public utilities and determines appropriate bargaining units of public employees, based on the respective community of interests. The Board of Mediation also conducts elections to determine the representation status of petitioning bargaining units.

DIVISION OF LABOR STANDARDS

The Division of Labor Standards, operating under the authority of Chapters 290, 291, 293, 294 RSMo, consists of four sections: Wage and Hour, On-Site Safety and Health Consultation, Mine and Cave Safety and Health, and the Workers' Safety Program. The division's responsibilities include issuing child labor work permits, assisting the public with issues relating to wage, hours and dismissal rights, investigating child labor, prevailing wage and minimum wage complaints and ensuring safe and healthy workplaces through inspections and consultations.

COMMISSION ON HUMAN RIGHTS

The Commission on Human Rights, operating under the authority of Chapter 213 RSMo, provides equitable and timely resolution of discrimination claims through the enforcement of the Missouri Human Rights Act and also advises, recommends and implements ways to prevent and eliminate discrimination.



626 Missouri Department of Labor and Industrial Relations

*Department of Labor and Industrial Relations
Executive Pay Plan
Fiscal Year 2010*

Title	FY 2010 Salary Range	
	<i>Minimum</i>	<i>Maximum</i>
Department Director	\$85,128	\$123,972
Deputy Director	\$78,012	\$113,424
Director, Division of Employment Security	\$71,544	\$103,860
Director, Division of Administration*		\$84,684
Director, Division of Labor Standards	\$65,676	\$95,040
Executive Director, MO Commission on Human Rights	\$65,676	\$95,040
Executive Director, State Board of Mediation	\$53,292	\$76,284
Director, Division of Workers' Compensation*		\$105,429
Labor and Industrial Relations Commission*		\$105,070

* Note - these positions are not part of the Executive Pay Plan; amount listed is actual salary as of July 1, 2009.



GOVERNOR OF MISSOURI

JEREMIAH W. CLAYTONIXON
GOVERNOR

JEFFERSON CITY
65102

P.O. Box 720
(672) 751-3222

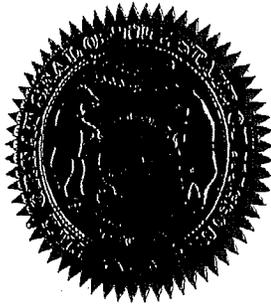
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Mental Health dated October 1, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST:

SECRETARY OF STATE

www.governor.mo.gov

JEREMIAH W. (JAY) NIXON
GOVERNOR
KEITH SCHAFER, Ed.D.
DIRECTOR



MENTAL HEALTH COMMISSION

BETH VIVIANO
CHAIRPERSON
DAVID L. VLACH, M.D.
SECRETARY
PATRICIA J. BOLSTER, M.D.
JOANN LEYKAM
KATHY CARTER
DENNIS TESREAU

STATE OF MISSOURI
DEPARTMENT OF MENTAL HEALTH

1708 EAST ELM STREET
P.O. BOX 687
JEFFERSON CITY, MISSOURI 65102
(573) 761-4122
(573) 761-8224 FAX
www.dmh.mo.gov

October 1, 2009

Kelvin Simmons
Commissioner
Office of Administration
Room 125, State Capitol
Jefferson City, MO 65102

Dear Kelvin:

Enclosed please find the Department of Mental Health's current organizational chart and current salary schedule for executive and administrative positions.

Changes that have been made from the last reorganization plan that was filed with the Secretary of State include the following:

- Per Governor Blunt's Executive Order 08-35, signed October 16, 2008, the Division of Mental Retardation and Developmental Disabilities was renamed the *Division of Developmental Disabilities*.
- The Division of Comprehensive Psychiatric Services now oversees nine facilities, rather than 11. This is due to Mid-MO Mental Health Center being transferred to the University Hospital Systems effective July 1, 2009. In addition, the oversight of the MO Sexual Offender Treatment Center (MOSOTC) was organizationally transferred to the Southeast MO Mental Health Center (SEMMHC) in order to draw Federal DSH funds. The services formerly provided by MOSTOC are now known as the Sexual Offender Rehabilitation Treatment Services (SORTS) program within SEMMHC.
- In May 2008, a new Fatality Review program was established under the direction of the Department's Deputy Director. The 94th General Assembly passed Senate Bill 3, known as the mental health reform bill. Statute 630.925 became effective August 28, 2007, and established a mental health fatality review panel and defined its membership and duties. The panel is responsible for reviewing *suspicious* deaths of adult consumers in the care and custody of the department of mental health.
- The offices of Consumer Safety and Disaster and Preparedness were moved under the supervision of the Assistant to the Director. The Department's Deputy Director formerly provided the oversight of these two offices.

Mr. Kelvin Simmons
October 13, 2009
Page Two

- The Medicaid/Housing program was moved under the oversight of the Deputy Director of Administration. This program was formerly supervised by the Deputy Department Director.

Please let me know if you have questions or need additional information.

Sincerely,



Keith Schafer, Ed.D.
Director

KS:cw

cc: John Watson
Mayme Miller
Lori Strong-Goeke

Enclosures

Department of Mental Health

The Department of Mental Health was officially established on July 1, 1974 as a cabinet-level state agency by the Omnibus State Government Reorganization Act; however, its functions date back to 1847. The department serves as the state's Mental Health Authority, establishing philosophy, policy and standards of care.

State law provides three principal missions for the department: (1) the prevention of mental disorders, developmental disabilities, substance abuse, and compulsive gambling; (2) the treatment, habilitation, and rehabilitation of Missourians who have those conditions; and (3) the improvement of public understanding and attitudes about mental disorders, developmental disabilities, substance abuse, and compulsive gambling.

The vision for the Missouri Department of Mental Health is that "Missourians shall be free to live their lives and pursue their dreams beyond the limitations of mental illness, developmental disabilities, and alcohol and other drug abuse."

Missourians must know that mental illness is treatable, that persons with substance abuse problems can triumph over their addictions, and that persons with developmental disabilities can be productive citizens and good neighbors in their communities.

Mental Health Commission

The Commission, composed of seven members, appoints the Director of the Department of Mental Health with confirmation of the Senate. Commissioners are appointed to four-year terms by the governor, again with the confirmation of the Senate. The commissioners serve as policy advisers to the department director. The commission, by law, must include an advocate of community mental health centers, a physician who is an expert in the treatment of mental illness, a physician concerned with developmental disabilities, a member with business expertise, an advocate of substance abuse treatment, a citizen who represents the interests of consumers of psychiatric services and a citizen who represents the interests of consumers of developmental disabilities services.

Office of the Director

The seven-member Missouri Mental Health Commission serves as the principal policy advisory body to the department director. The director's duties include planning, supervising and evaluating the provision of services for Missourians with mental illness, developmental disabilities and addiction disorders. The Department of Mental Health (DMH) is comprised of three program divisions; the Division of Alcohol and Drug Abuse, Division of Comprehensive Psychiatric Services, and the Division of Developmental Disabilities, as well as six support offices; Deputy Director's Office, Administration, Comprehensive Child Mental Health, Transformation, Public and Legislative Affairs, and the Assistant to the Director/Commission Liaison Office.

DMH serves approximately 170,000 Missourians annually through state-operated facilities and contracts with private organizations and individuals. The state-operated psychiatric facilities include inpatient psychiatric care for adults and children, as well as the Missouri Sexual Offender Treatment Center. In addition, six habilitation centers and 11 regional centers serve individuals with developmental disabilities. Other services are purchased from a variety of privately operated programs statewide through approximately 4,000 contracts managed annually by DMH.

Deputy Director

The Office of the Deputy Director provides the leadership and direction for a variety of department-wide and statewide functions that support program operations and services to DMH consumers. These include supervisory responsibility for Human Resources, Deaf Services and the Investigations Unit that responds to consumer safety complaints as well as other special projects at the Director's discretion. In 2009, the Deputy Director was also assigned to participate in an interagency team to maximize use of federal stimulus resources to benefit service recipients and Missouri taxpayers.

General Counsel

The office of the General Counsel is responsible for providing legal advice and assistance for the department and its facilities and division offices in a variety of areas including: personnel and forensic litigation, rules and policy development, compliance with privacy administration and coordination under the Health Insurance Portability and Accountability Act, and ensuring the provision of administrative due process hearings before the department hearings administrator.

Administration

The Office of Administration, headed by the department's deputy director for administration, provides administrative and financial services to help the department achieve effective results. The Office of Administration includes the following units: 1) Budget and Finance develops and monitors the annual budget, oversees the legislative fiscal note process, provides expenditure oversight, and analyzes and compiles financial and other related reports; 2) Accounting oversees and monitors all funds, manages expenditures, administers grant funds, and produces fiscal summaries, analyses and reports; 3) Purchasing and General Services establishes and administers contracts with private agencies or individuals to provide services in the community and is also responsible for various General Services functions in central office; and 4) Reimbursements collects payments from private insurance, Medicaid and Medicare, and private pay for department services and coordinates revenue maximization activities.

Transformation

Effective October 2006, Missouri became one of nine states awarded a five-year Mental Health Transformation Grant by the federal Substance Abuse Mental Health Services Administration (SAMHSA). Based on the recommendations of the president's New Freedom Commission, which identified weaknesses at the state and federal levels in mental health care, Missouri's Mental Health Transformation Initiative is an interagency effort focused on moving the system from one driven by disability to one based on public health principles. In June 2008 SAMSHA approved Missouri's *Comprehensive Plan for Mental Health*, completed under the direction of the governor-appointed, 24-member Transformation Working Group (TWG). Plan development was based on six strategic themes of transformation and on the overarching theme that "mental health is essential to overall health." The plan and subsequent updates will track progress on numerous action items designed to make system changes that lead to transformation. Grant funding is used to support infrastructure required for transformation, such as planning, workforce development, evidence-based practice implementation and technology enhancements. Additional information on the transformation initiative is available through a web link at www.motransformation.com.

Division of Alcohol and Drug Abuse

The Division of Alcohol and Drug Abuse was created in 1976 and established in statute in 1980 (RSMo 631.010) as part of the Department of Mental Health, with responsibility for ensuring that quality alcohol and drug abuse prevention, evaluation, treatment, and rehabilitation services are accessible to all Missourians.

The division provides services in four program areas: substance abuse prevention, substance abuse treatment, compulsive gambling counseling, and the Substance Abuse Traffic Offenders Program. Services are delivered through a network of contracted providers. The Division promotes access, quality treatment, accountability, and consumer safety through its administrative standards and policies; ensures that its service providers are implementing evidence-based practices; monitors, evaluates and provides technical assistance to its network of providers; and collaborates with other state and federal agencies to stay abreast of the latest developments in the field and coordinate the delivery of services across multiple entities.

Missouri Advisory Council on Alcohol and Drug Abuse

The Missouri Advisory Council on Alcohol and Drug Abuse was established in state statute in 1980. The Council serves as an advisory body to the Division of Alcohol and Drug Abuse on policy, prevention, and treatment activities in the state of Missouri. The council is comprised of up to twenty-five members appointed by the Division Director. Members have professional, research, and/or personal interest in the delivery of substance abuse prevention and treatment services.

Division of Comprehensive Psychiatric Services

The Division of Comprehensive Psychiatric Services provides inpatient and residential services for children and adults at nine state-operated facilities. These include three long-term care facilities, two acute care hospitals, one facility with acute, long-term services, and a sexual offender treatment service, one children's psychiatric hospital, and one children's residential treatment center. These facilities are divided into four regions across the state; central, eastern, southern and western. Each region is directed by a regional executive officer who works directly with their respective facility chief operations officer for oversight at each facility.

In addition, the division contracts with not-for-profit community mental health centers to provide services for persons with mental illness in each of 25 geographic service areas. The agency responsible for service provision in each service area is designated as the division's administrative agent. The administrative agents are responsible for assessment and service delivery to eligible individuals in their geographic service area. This includes responsibility to provide follow-up services to persons who have been discharged from state-operated inpatient services. Children and their families are also served by administrative agents.

Supported community living programs are provided to individuals with mental illness who require financial subsidies to support their housing needs or need more structured services to live in the community. Living arrangements in this program range from nursing homes to apartments and other settings that are integrated into the community.

Persons in these programs are provided support through case management and community psychiatric rehabilitation program services provided by administrative agents. During fiscal year 2008, the division provided: inpatient services to 6,257 adults and 624 children; outpatient and community support (includes residential) to 56,922 adults and 16,388 supported community living services to 5,135 adults and 399 children.

State Advisory Council for Comprehensive Psychiatric Services

The State Advisory Council for Comprehensive Psychiatric Services was first established in 1977 by the governor's executive order. Members are appointed by the director of the Division of Comprehensive Psychiatric Services. The council is comprised of 25 members who advise and make recommendations on the development and coordination of a statewide inter-agency/interdepartmental system of care for children/youth with serious emotional disorders and persons with mental illness and their families. Council members are primary consumers, family members, service providers and State agency representatives. The council by-laws state the council will 1) Advise the division in the development of models of services, long range planning and budgeting priorities; 2) Identify statewide needs, gaps in services, and movement toward filling gaps; 3) Provide education and information about mental health issues; and 4) Monitor, evaluate, and review the allocation and adequacy of mental health services within the state.

The State of Missouri is committed to ensuring the voice and perspective of mental health consumers and their families inform the provision of mental health services throughout the state. The council has played an active role in developing and fulfilling this commitment. Examples of council activities include planning Mental Health Awareness Day, participation at the Department of Mental Health's Annual Spring Training Institute, Anti-Stigma Public Education Campaign, Mental Health Transformation activities, and Consumer/Family Monitoring of treatment providers.

Division of Developmental Disabilities

The Division of Developmental Disabilities (DD), established in 1974, serves persons with developmental disabilities such as mental retardation, cerebral palsy, head injuries, autism, epilepsy and certain learning disabilities. Such conditions must have occurred before age 22 with the expectation that they will continue. To be eligible for services from the Division, persons with these disabilities must have substantial functional limitations in two or more of the following six areas of major life activities: self-care, receptive and expressive language development and use, learning, self-direction, capacity for independent living or economic self-sufficiency and mobility.

The Division's focus is on improving the lives of persons with developmental disabilities and their families through programs, supports and services to enable persons with developmental disabilities to live independently and productively. In 1988, the Division began participation in the Medicaid home and community-based waiver program designed to help expand needed services throughout the state.

Specialized services are either provided directly or purchased through contracts by 17 entities operated by the Division. The Division's 11 regional offices are the primary points of entry into and exit from the system. The regional offices determine eligibility, provide service coordination and work with individuals, families and contract with SB40 Boards, Affiliated Community Service Providers (ACSP) and private providers for the provision of a comprehensive array of services in the following areas: Albany, Central Missouri, Hannibal, Joplin, Kansas City, Kirksville, Poplar Bluff, Rolla, Sikeston, Springfield and St. Louis. There are also six state operated habilitation centers— Bellefontaine Habilitation Center, Higginsville Habilitation Center, Marshall Habilitation Center, Nevada Habilitation Center, Southeast Missouri Residential Services, and St. Louis DDTC, which primarily provide residential care and habilitation services to persons who are medically and behaviorally challenged or court committed. All habilitation centers are Title XIX certified as Intermediate Care Facilities for the Mentally Retarded (ICF/MR).

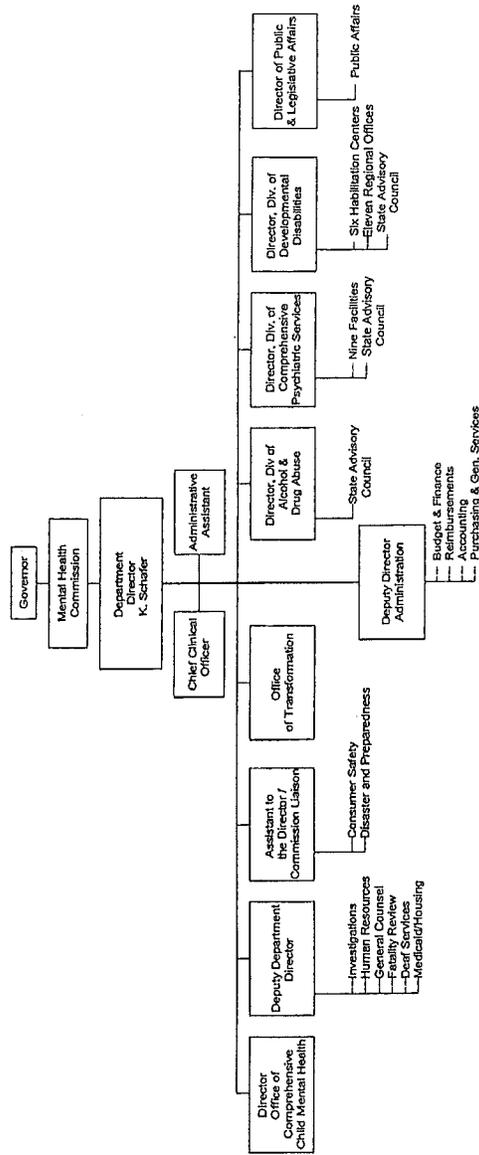
Missouri Planning Council for Developmental Disabilities

The Missouri Planning Council for Developmental Disabilities was created in 1971 under federal legislation. The council's federal mandate is to plan, advocate for, and give advice concerning programs and services for persons with developmental disabilities that will increase their opportunities for independence, productivity and integration into communities. The council also serves, under Missouri statute, as the Missouri Advisory Council on Mental Retardation and Developmental Disabilities, providing advice to the Division and the Division director. The council consists of up to 25 members which are appointed by the Governor.

Additionally, Missouri statute allows the Director of the Division of DD to establish Regional Developmental Disabilities Advisory Councils in any of the regions of the state to advise and participate in the development of regional plans of programs and supports and services for persons with developmental disabilities. The regional councils may have up to 20 members who reside in the region and serve staggered three-year terms. The regional council members are appointed by the Division Director.

DEPARTMENT OF MENTAL HEALTH

October 2009



<u>DEPARTMENT OF MENTAL HEALTH</u>	Executive Pay Level	FY 2010 – July 1, 2009 Salary Range	
		Low	High
Department Director (Non-Physician)*:	I	\$85,128	\$123,972
Deputy Department Director :	II	\$78,012	\$113,424
Director, Division of Comprehensive Psychiatric Services ** (Board Certified Psychiatrist – Base Salary: \$167,515 + Board Certification \$6,868 per year)			\$174,383
Director, Division of Developmental Disabilities:	III	\$71,544	\$103,860
Director, Division of Alcohol and Drug Abuse:	III	\$71,544	\$103,860
Deputy Director for Administration:	IV	\$65,676	\$95,040
Deputy Director for Human Resources:	IV	\$65,676	\$95,040

*Appropriated amount – State Mental Health Commission sets salary.

**Actual Salary – currently over the Executive Level III range due to the incumbent being a board certified Psychiatrist. An exception to the current executive pay plan assignment was recommended by the Personnel Advisory Board and approved by the Commissioner of Administration. The salary range for Executive Level III remains in effect when the incumbent is not a Board Certified Psychiatrist.



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEHEMIAH W. GAY NIXON
GOVERNOR

P.O. Box 780
(673) 751-9222

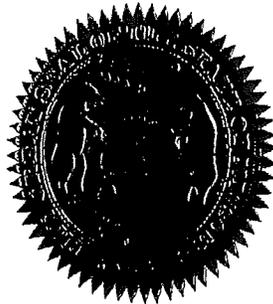
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Public Safety dated November 9, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:


GOVERNOR

12/31/09
DATE

ATTEST:


SECRETARY OF STATE

www.governor.mo.gov

JEREMIAH W. (JAY) NIXON
Governor

JOHN M. BRITT
Director



STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

Truman Building, Room 870
Mailing Address: P.O. Box 749
Jefferson City, MO 65102-0749
Telephone: 573-751-4905
FAX: 573-751-5399
Internet Address:
<http://www.dps.mo.gov>

November 9, 2009

Kelvin Simmons
Commissioner of Administration
State Capitol Building, Room 125
P.O. Box 809
Jefferson City, MO 65102

Dear Commissioner Simmons:

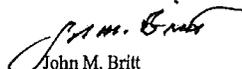
In accordance with Section 1.6(2) of the State Omnibus Reorganization Act of 1974, I respectfully submit for your approval the attached revised organizational plan for the Department of Public Safety, along with the revised organizational chart and the salary schedule for the administrators of the Department and its divisions.

The plan has been updated to reflect the following changes:

- 1) Several changes were made to the Executive Pay Schedule;
- 2) The Division of Fire Safety has acquired additional duties of enforcing provisions of Ethan's Law (Section 316.250 RSMo) regulating for profit swimming pools, in accordance with House Bill 1341, signed into law June 6, 2008;
- 3) The Division of Alcohol and Tobacco Control duties changed because Chapter 312 RSMo regulating non-intoxicating beverages was repealed, in accordance with House Bill 132, signed into law July 2, 2009.

If you have any questions pertaining to the attached information or if additional information is needed, do not hesitate to contact me at (573) 751-5432.

Sincerely,


John M. Britt
Director

MISSOURI DEPARTMENT OF PUBLIC SAFETY
DEPARTMENTAL PLAN

NOVEMBER 2009

MISSION

Established in 1974, the Department of Public Safety is responsible for coordinating statewide law enforcement and criminal justice efforts for the purpose of ensuring a safe environment for Missouri citizens. The Department's statutory mission (Section 650.005, RSMo) is "to provide overall coordination in the state's public safety and law enforcement program, to provide channels of coordination with local and federal agencies in regard to public safety, law enforcement and with all correctional and judicial agencies in regard to matters pertaining to its responsibilities as they may interrelate with the other agencies or offices of state, local, or federal governments".

INTERNAL ORGANIZATION

The Director of Public Safety is appointed to this cabinet-level position by the Governor with the advice and consent of the Senate. The director is responsible for developing public safety programs, peace officer training and certification, and providing legislative guidance on criminal justice issues. Additionally, the director is responsible for overseeing distribution of state and federal funds in contracts for narcotics control, victim's assistance, crime prevention, and juvenile justice.

The Director of Public Safety is the Homeland Security Advisor to the Governor and is responsible for all homeland security initiatives and grants, which includes overseeing disbursement procedures. The director is the liaison between the Federal Homeland Security Department and state and local agencies.

There are nine divisions and the Office of the Director.

Office of the Director

As the department's central management unit, the Director's Office coordinates departmental budget, personnel, legislative matters and related financial and administrative activities. The Deputy Director assists the Director with department administration and acts on his behalf in the Director's absence. Other Director's Office personnel include: the General Counsel, who advises the Director and assists the divisions with legal and legislative matters; the Director of Administration, who works with fiscal, program, and legislative issues; the Director of Communications, who coordinates public information releases with all divisions and the Director's Office; the Homeland Security Coordinator, who interacts with federal, state, and local agencies to implement homeland security initiatives; and the Chief Interoperability Officer, who is

responsible for developing and overseeing the state's interoperable communications strategy.

The Director's Office is also responsible for the administration of specific programs conferred upon it by the Legislature or Governor. These programs are:

- *Administration of the Office for Victims of Crime, which assists victim advocates and public agencies with policies and resources to enhance and expand victims' rights and services in Missouri; informs the public, professionals, and policy makers about crime victim's issues; educates, trains and provides technical assistance to professionals assisting victims of crime; and provides training on Missouri Victim Automated Notification System (MoVANS).
- *Administration of the Crime Victims' Compensation Fund, a statutorily-created fund that provides reimbursement to victims for out-of-pocket medical expenses incurred as a result of a crime.
- *Administration of federal Juvenile Justice and Delinquency Prevention Act (JJDP) funds, Delinquency and Youth Violence Prevention (Title V) funds, and Juvenile Accountability Incentive Block grant (JAIBG) funds from the U.S Department of Justice for projects to improve the juvenile justice in Missouri and provide staff support for the state Juvenile Justice Advisory Group (JJAG).
- *Administration of federal Justice Assistance Grant (JAG) funds from the U.S. Department of Justice for projects to assist local law enforcement agencies in crime and violence control.
- *Administration of the Paul Coverdell National Forensic Sciences Improvement Act (NFSIA) grant funds from the United States National Institute of Justice to fund crime laboratories and medical examiner's offices.
- *Administration of federal Victim's of Crime Act (VOCA); federal STOP Violence Against Women Act (VAWA); and State Services to Victims Fund (SSVF); which provide funds to local service providers, law enforcement agencies, prosecutors, and other public and private nonprofit agencies to assist crime victims in Missouri.
- *Administration of the Peace Officer Standards and Training (POST) Program which deals with the certification of peace officers who have received training specified by Chapter 590 RSMo and provide staff support for the Peace Officer Standards and Training (POST) Commission.
- *Administration of the Missouri Crime Prevention Information Center as specified in Section 589.300 to 589.310, RSMo.
- *Administration of the Law Enforcement Equipment Program (LEEP) as provided through appropriations.

*Administration of excess military surplus property distributed to state and local law enforcement agencies to be used in counter-narcotics operations through the U.S. Department of Defense (DOD) Logistical Support Program.

*Administration of the Crime Laboratory Assistance Program, which includes the disbursement of state funds to aid in the operation of the regional crime labs as specified in Chapter 650 RSMo, subject to appropriations.

*Administration of the Missouri Crime Laboratory Upgrade Program, which includes the disbursement of state funds to aid in the operation of state crime labs as specified in Chapter 595 RSMo, subject to appropriations.

*Administration of the Internet Cyber.Crime Grant Fund, which provides funding to law enforcement agencies and cyber crime task forces for training and salaries of detectives and computer forensic personnel whose focus is investigating internet sex crimes against children

State Highway Patrol

The State Highway Patrol is headed by a Superintendent appointed by the Governor with the advice and consent of the Senate. The Superintendent is directly responsible to the Director of Public Safety. The Patrol is responsible not only for law enforcement on our state's highways but also motor vehicle and commercial vehicle inspections, driver's license examinations, criminal investigations, criminal laboratory analysis and research, Governor's security, and public education on safety issues.

Additional information regarding the authority, functions and responsibilities of the Highway Patrol may be found in Chapter 43, RSMo, and others.

State Water Patrol

The State Water Patrol is headed by a Commissioner appointed by the Governor with the advice and consent of the Senate. The Commissioner is directly responsible to the Director of Public Safety. The division is primarily responsible for enforcing the laws of the state of Missouri on the state's waterways and to make the waters of the state safe for boating and other water activities through registration, inspection, educational programs, criminal investigations, and law enforcement, as specified in Chapter 306, RSMo, and others.

Division of Fire Safety

The Division of Fire Safety is headed by the State Fire Marshal who is appointed by the Governor with the advice and consent of the Senate. The Fire Marshal is directly responsible to the Director of Public Safety. The Division is charged with the oversight

and enforcement of various programs to maintain the safety and well-being of the general public. Responsibilities include providing fire safety standards and inspections for specific state-licensed or certified care facilities; providing fire origin and cause investigative assistance to local authorities relating to suspicious fires and explosions as provided by law; regulating the use and sales of fireworks and licensing qualified fireworks operators (shooters); training and certification of fire fighters and emergency response personnel, (all as specified in Chapter 320, RSMo) regulating the licensing of blasters and persons using explosives (Chapter 319, RSMo); inspecting and licensing of nonexempt boilers and pressure vessels (Chapter 650, RSMo); inspecting and issuance of operating permits for elevator-related equipment (Chapter 701, RSMo); inspecting and issuance of operating permits for amusement rides operating in the state of Missouri (Chapter 316, RSMo); enforces the provisions of Ethan's Law (Section 316.250 RSMo) regulating for profit swimming pools and evaluating and issuing licenses for private fire investigators and companies doing business in Missouri,.

Capitol Police

The Capitol Police is headed by a Police Chief selected by, and directly responsible to, the Director of Public Safety. This agency is responsible for maintaining the security and traffic control for designated state-owned buildings and the grounds thereof at the seat of government and such buildings and grounds within the county that contains the seat of government.

Additional information regarding the authority, functions, and responsibilities of the Capitol Police may be found in Chapter 8, RSMo.

Division of Alcohol and Tobacco Control

The Division of Liquor Control is headed by a Supervisor nominated by the Department of Public Safety and appointed by the Governor with the advice and consent of the Senate. The Supervisor is directly responsible to the Director of Public Safety. The division has responsibilities for enforcement of liquor control laws, issuance of state liquor licenses, collection of excise taxes and license fees, and educational programs for the alcohol beverage industry and the general public, as specified in Chapter 311 RSMo and rules and regulations promulgated by the Supervisor. The division is also responsible for the enforcement of the tobacco laws as specified in Sections 407.924 to 407.934.

Adjutant General

The Adjutant General and the state militia are assigned to the Department of Public Safety. The Adjutant General is appointed by the Governor with the advice and consent of the Senate. As provided for under the National Defense Act, the Adjutant General is the head of the Missouri National Guard, both Army and Air, which have a dual missions. The state mission is to provide military organizations trained and equipped to

function when necessary in the protection of lives and property, and in the preservation of peace, order, and the public safety when ordered to state emergency duty by the Governor. As reserve components of the Army and Air Force of the United States, the federal mission is to provide trained and qualified individuals available for federal service in time of war or national emergency, or at such other times as the national security may require augmentation of the United States Armed Forces.

The Adjutant General's Office, under Section 41.170 of the Revised Statutes of Missouri is charged with compiling, maintaining, preserving and safekeeping of individual military service records for all Missourians who have served in the armed forces of the state and nation.

The Office of Air Search and Rescue is created within the Office of Adjutant General under Section 41.960 of the Revised Statutes of Missouri. The duly appointed commanding officer of the Civil Air Patrol, Missouri Wing, shall be ex officio head of the office. This office may cooperate or contract with any department or agency of the state of Missouri, United States government, or with any public or private hospital, for the purposes of providing communications, rescue work, mercy missions, aerial observations, or other functions within the scope of the activity of the air search and rescue.

Duties of the Adjutant General are as specified in Chapter 41, RSMo.

State Emergency Management Agency

The State Emergency Management Agency (SEMA) is headed by a Director that is appointed by and responsible to the Director of Public Safety. The agency is responsible for coordinating all federal assistance that may be made available to the state by Federal Emergency Management Agency (FEMA). SEMA is responsible for a statewide emergency operations plan that directs the actions of state level departments and agencies in the event of an emergency situation requiring action by the state of Missouri, including the operation of the State Emergency Operations Center from which all activity is organized. The agency also coordinates the planning necessary to respond to potential incidents at nuclear power stations.

The agency provides technical, clerical, and fiscal support to the Missouri Seismic Safety Commission and the Missouri Emergency Response Commission. SEMA is also the coordinating entity for floodplain management programs throughout the state.

Additional information regarding the authority, functions, and responsibilities of this agency may be found in Chapter 44, RSMo.

Veterans Commission

The Governor appoints five veterans to serve as Commissioners. They in turn appoint an Executive Director who implements Commission policies and is responsible for statewide management of veterans programs. Three major programs comprise the Commission's efforts on behalf of Missouri veterans. First, it provides assistance to veterans, their dependents, or survivors, through a statewide network of veterans' services regarding federal or state benefits earned by virtue of honorable service in the military forces of the United States.

Second, the Commission operates Missouri Veterans Homes in St. James, Mt. Vernon, Mexico, Cape Girardeau, St. Louis, Cameron, and Warrensburg, which provide domiciliary and nursing care for Missouri veterans who are unable to support or adequately care for themselves.

As a third program, the Commission was given authority in 1996 to establish a state veterans cemetery system. The State Veterans' Cemeteries are located in Higginsville, Springfield, Jacksonville and Bloomfield. A fifth cemetery is currently being constructed at Fort Leonard Wood expected to be opened March 2010. The cemeteries provide access to burial space for eligible Missouri veterans not served by open national cemeteries within a 75-mile radius of their homes.

In addition, the commission established the Veterans Service Officer Grants Programs. The Veterans Service Office Grant Program is currently assisting four Veterans Service Organizations in operation of programs aiding Missouri's Veterans.

In 1989, the Veterans Trust Fund was established. The purpose of the fund is to allow citizens and corporations to donate money to expand and improve services to veterans in Missouri. Contributions to this fund are used to enhance existing veterans programs.

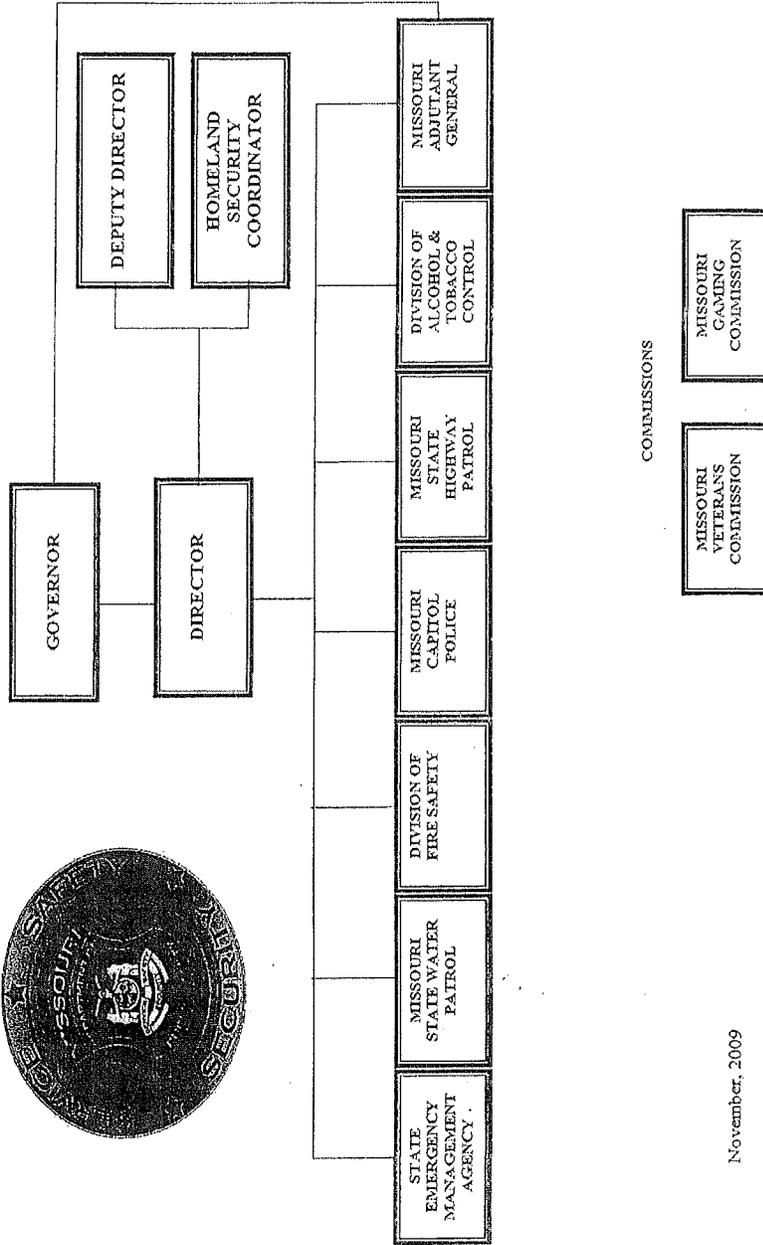
Additional information regarding the authority, functions and responsibilities of this Commission may be found in Chapter 42, RSMo.

Gaming Commission

The Gaming Commission is composed of five members who are appointed by the Governor, with the advice and consent of the Senate. The Commission in turn appoints an Executive Director who implements Commission policies and is responsible for the licensing and regulation of excursion gambling boats and the lawful operation of the game of bingo. Within the Commission are the Division of Gaming and the Division of Bingo. In 1995, the legislature delegated the authority for regulating horse racing. However, to date no one has requested a license.

Additional information regarding the authority, functions and responsibilities of this Commission may be found in Chapter 313, RSMo.

MISSOURI DEPARTMENT OF PUBLIC SAFETY



November, 2009

JEREMIAH W. (JAY) NIXON
Governor

JOHN M. BRITT
Director



Truman Building, Room 870
Mailing Address: P.O. Box 749
Jefferson City, MO 65102-0749
Telephone: 573-751-4905
FAX: 573-751-5399
Internet Address:
<http://www.dps.mo.gov>

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

Department of Public Safety		FY 2010 Salary Range	
Exec Level		Low	High
I	Department Director	\$85,128	\$123,972
	Deputy Department Director*		\$110,004
	Superintendent, Missouri State Highway Patrol*		\$107,184
III	Executive Director, Missouri Veterans Commission	\$71,544	\$103,860
	Commissioner, Missouri State Water Patrol*		\$99,624
II	Executive Director, Missouri Gaming Commission	\$78,012	\$113,424
IV	Fire Marshal, Missouri Division of Fire Safety	\$65,676	\$95,040
	Chief, Missouri Capitol Police*		\$61,068
IV	State Supervisor, Missouri Division of Alcohol & Tobacco Control	\$65,676	\$95,040
III	Adjutant General, Office of the Adjutant General, Missouri National Guard	\$71,544	\$103,860
IV	Director, State Emergency Management Agency	\$65,676	\$95,040

* Note — these positions are not part of the Executive Pay Plan; amount listed is actual salary as of November 1, 2009.



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. JAY NIXON
GOVERNOR

P.O. Box 720
65701 761-3222

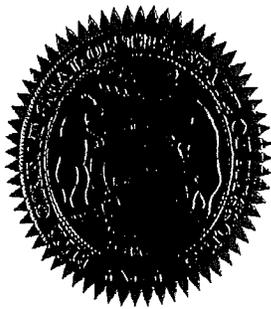
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Revenue dated September 23, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST:

SECRETARY OF STATE

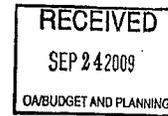
www.governor.mo.gov

JEREMIAH W. (JAY) NIXON
GOVERNOR



ALANA M. BARRAGÁN-SCOTT
ACTING DIRECTOR OF REVENUE

MISSOURI DEPARTMENT OF REVENUE
POST OFFICE BOX 311
JEFFERSON CITY, MISSOURI 65105-0311
PHONE: (573) 751-4450
FAX: (573) 751-7150
WEB SITE: www.dor.mo.gov
E-MAIL: domall@dor.mo.gov



September 23, 2009

The Honorable Jeremiah W. (Jay) Nixon
Governor of Missouri
State Capitol Building, Room 218
Jefferson City, MO 65101

Dear Governor Nixon:

In compliance with the Omnibus State Reorganization Act of 1974, Section 1.6(2), I submit the Missouri Department of Revenue's reorganization plan for your approval.

The Department is the central collection agency for all state and non-state revenues. In addition to collecting taxes and fees, the Department titles and registers vehicles, and licenses drivers. The Department strives to ensure that all taxes and fees owed to the state and local political subdivisions are paid; that its duties and services are performed in accordance with statutory and regulatory standards, professionally, and in a technologically forward-thinking fashion; and that it minimizes administrative expense in its operations. The proposed reorganization set out below allows each division to focus on its primary duties, efficiently and cost-effectively.

The Department's current budgetary organizational structure has three divisions:

- Customer Services Division
 - Taxation Bureau
 - Driver License Bureau
 - Motor Vehicle Bureau
 - Customer Assistance Bureau
 - Information Technology Bureau

The Honorable Jeremiah W. (Jay) Nixon
September 23, 2009
Page 2

- Fiscal Services Division
 - Financial Services Bureau
 - Internal Compliance Bureau
 - Budget Bureau
 - Field Compliance Bureau
 - Department Director's office
- Legal Services Division
 - General Counsel's Office
 - Human Resource Services and Development
 - Governmental Affairs Bureau
 - Criminal Investigation Bureau

For the reasons set out below, the Department requests authority to revise its budgetary organizational structure in four divisions, as follows:

- Taxation Division
 - Personal Tax Bureau
 - Business Tax Bureau
 - Collections and Tax Assistance Bureau
 - Field Compliance Bureau
- Motor Vehicle and Driver Licensing Division
 - Motor Vehicle Bureau
 - Driver License Bureau
 - License Offices Bureau (formerly the Customer Assistance Bureau)
- Legal Services Division
 - General Counsel's Office
 - Criminal Investigation Bureau
- Administration Division
 - Internal Compliance Bureau
 - Financial and General Services Bureau
 - Personnel Services Bureau (formerly Human Resource Services and Development)
 - Department Director's office

The Honorable Jeremiah W. (Jay) Nixon
September 23, 2009
Page 3

Under the Department's current budgetary organizational structure, the functions of tax collection, titling and registering vehicles, and licensing drivers are housed in one very large division, the Customer Services Division. Before 2005, these functions were housed in two divisions. The statutes and regulations that govern the collection of taxes, versus the titling and registration of motor vehicles and licensing drivers, vary significantly, as does the day-to-day administration of the functions. The Department is also significantly streamlining and adding to its tax collection enforcement efforts, so as to increase tax compliance and collections. The Department proposes to again separate these functions into the Taxation Division and the Motor Vehicle and Driver Licensing Division. The Information Technology Bureau function under the Customer Services Division has already been removed from the Department by executive order.

The other two divisions in the current budgetary organizational structure are the Fiscal Services Division and the Legal Services Division. The Fiscal Services Division houses, among other things, the Field Compliance Bureau. That bureau audits businesses required to pay taxes to the state of Missouri. With the Department's present focus on tax collection and compliance, Field Compliance Bureau better fits within the Taxation Division.

Under the 2005 structure, the Legal Services Division houses, among other things, Human Resource Services and Development and the Governmental Affairs Bureau. Human Resources Services and Development generally handles routine, administrative matters and need not report directly to a general counsel. The Governmental Affairs Bureau, responsible for legislation and regulations, is redundant; its functions can be spread through the Department, with the legislative liaison reporting directly to the Director.

Finally, because the functions of the Fiscal Services Division's Financial Services Bureau, Internal Compliance Bureau, Budget Bureau, and Department Director's office, and the Legal Services Division's Human Resource Services and Development are administrative or executive in nature, they can be effectively streamlined into one division, the Administration Division.

The proposed restructuring does not affect the State Tax Commission or State Lottery Commission, which are assigned to the Department's budget.

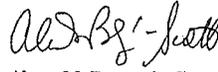
An updated Department plan narrative is attached (Attachment A), listing primary duties and responsibilities.

The Honorable Jeremiah W. (Jay) Nixon
September 23, 2009
Page 4

The proposed organizational chart is attached (Attachment B), along with the executive pay levels for Department and divisional administrative positions (Attachment C).

If you have questions or need additional information, please contact me at 751-6671.

Sincerely,



Alana M. Barragán-Scott

c: Linda Luebbering ✓

Attachment A

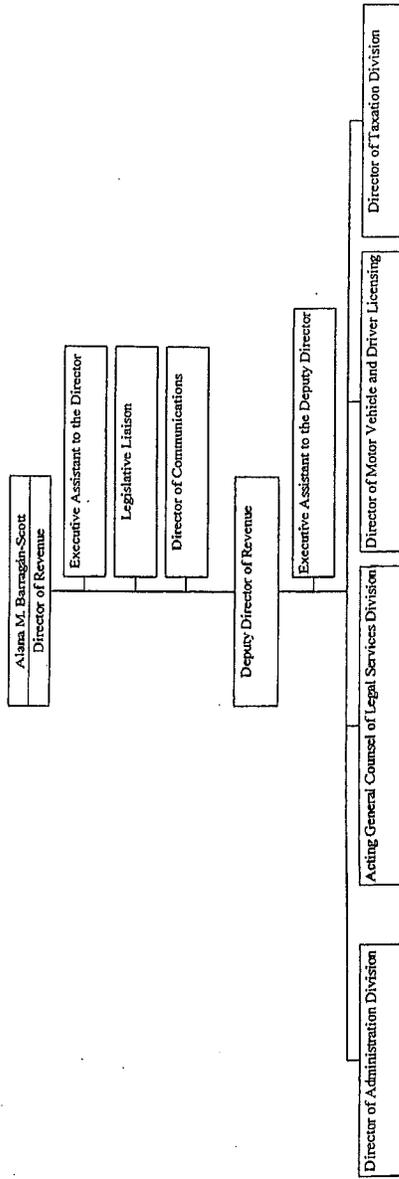
Missouri Department of Revenue

The Missouri Department of Revenue was created by the 1945 Missouri Constitution to serve as the central collection agency for all state and non-state revenues. The primary duties of the Department are to collect taxes, title and register motor vehicles, and license drivers. The Missouri Department of Revenue reorganized in 2009 and consists of four divisions: Taxation Division, Motor Vehicle and Driver Licensing Division, Legal Services Division, and Administration Division.

- Taxation Division – This division administers Missouri's tax laws and collects revenue due the state and local taxing jurisdictions. It also conducts field audits of businesses required to pay taxes to the state of Missouri.
- Motor Vehicle and Driver Licensing Division – This division administers Missouri statutes that relate to the licensing of drivers and the titling and registration of motor vehicles, all-terrain vehicles, trailers, manufactured homes, and marine-craft. It also directs the operations of the contract license offices throughout the state and awards offices through a competitive bid process.
- Legal Services Division – This division represents the Department in court proceedings involving state taxation and transportation laws. It also investigates complaints and develops information leading to the prosecution of individuals or businesses violating state statutes.
- Administration Division – This division provides service and administrative support to the Department in the areas of personnel, accounting, procurement, mail processing, record storage, form development, and training.

Missouri Department of Revenue

Attachment B



Department of Revenue
September 23, 2009

Attachment C

MISSOURI DEPARTMENT OF REVENUE
EXECUTIVE PAY PLAN

Title	Executive Level	Salary Range	
		Minimum	Maximum
Department Director	I	\$85,128	\$123,972
Deputy Director	II	\$78,012	\$113,424
Taxation Division Director	III	\$71,544	\$103,860
Motor Vehicle and Driver Licensing Division Director*	IV	\$65,676	\$95,040
Legal Services Division Director	IV	\$65,676	\$95,040
Administration Division Director	IV	\$65,676	\$95,040

* This position is currently under review by the PAB for Executive Level IV designation.



GOVERNOR OF MISSOURI

JEFFERSON CITY
65102

JEREMIAH W. JAYNIXON
GOVERNOR

P.O. Box 780
(573) 751-3222

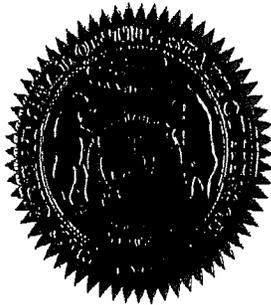
December 31, 2009

The Honorable Robin Carnahan
Secretary of State
Capitol Building
Jefferson City, Missouri 65101

Dear Secretary Carnahan:

The attached revised departmental plan for the Department of Natural Resources dated November 12, 2009 is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



APPROVED:

GOVERNOR

12/31/09
DATE

ATTEST:

SECRETARY OF STATE

www.governor.mo.gov



Jeremiah W. (Jay) Nixon, Governor • Mark N. Templeton, Director

DEPARTMENT OF NATURAL RESOURCES

www.dnr.mo.gov

NOV 12 2009

Mr. Kelvin L. Simmons, Commissioner
Office of Administration
State Capitol Building, Room 125
Jefferson City, MO 65101

Dear Commissioner Simmons:

In accordance with Section 1.6(2) of the State Omnibus Reorganization Act of 1974, I respectfully submit the attached revised departmental plan for the Department of Natural Resources.

This revised plan includes the re-establishment of the Division of Energy within the Department of Natural Resources. Currently the Missouri Energy Center functions out of the Director's Office. With the state's current economic situation and the impact energy can have on the economy as well as the significant relationship and impact energy and the environment have, it is crucial to elevate the organizational status of the entity responsible for the state's energy policy as a division within the department.

The Division of Energy is a non-regulatory state entity that helps ensure adequate energy supplies, promotes energy efficiency and advocates for the use of Missouri indigenous energy resources, especially renewable energy. Each of Missouri's approximately 5.9 million residents uses an average equivalent of 57 barrels or 2,395 gallons of petroleum in a year. In total, Missourians spend nearly \$20 billion each year for all energy resources used in the state. Most of this money leaves Missouri's economy because more than 95 percent of the primary fuels we consume (such as coal, petroleum and natural gas) come from outside the state. Energy efficiency provides the most cost-effective way to address the challenges of growing energy demand, higher energy prices, energy security, energy reliability and environmental quality.

More than twenty years have passed since Missouri laid a foundation for its energy future. Changing energy trends make preparation of a state energy plan important, including increasing energy prices, increased scrutiny of the environmental effects of fossil energy resources and the economic benefit of using more indigenous energy resources and energy efficiency as a resource.



Letter to Commissioner Kelvin Simmons
Page 2 of 2

Due to serious budget constraints, I also find it necessary to eliminate the Field Services Division. The Environmental Services Program and regional/satellite offices will become a part of the Division of Environmental Quality.

The attached organization chart depicts the proposed changes along with the salary schedule for the department. If you have any questions, please feel free to contact me.

Sincerely,

DEPARTMENT OF NATURAL RESOURCES



Mark N. Templeton
Director

MNT:lgk

Enclosures

c: John R. Watson, Governor's Office Chief of Staff
Jeff Mazur, Governor's Office Liaison
Lori Strong-Goeke, Assistant Director, OA Division of Budget and Planning
Bill Bryan, Principal Deputy Director, DNR
Dru Buntin, Deputy Director Policy, DNR
Mike Wells, Deputy Director Water Resources, DNR
Karen Massey, Energy Coordinator, DNR
Lori Gordon, Acting Director, DAS and Budget Program Director
Leanne Tippet Mosby, Acting Director, DEQ

DEPARTMENT OF NATURAL RESOURCES
Organizational Plan

The goal of the Department of Natural Resources is to provide a unified organizational structure for the management of Missouri's natural resources.

The Director, appointed by the Governor and confirmed by the Senate, is the chief executive officer and appointing authority of the Department of Natural Resources. The Director is empowered to allocate and reallocate duties and functions to create an organization which promotes the economical and efficient administration of the agency's duties.

Councils and Commissions assigned to the Department of Natural Resources by Type II transfers retain certain of their policy-making authorities. Included are the Air Conservation Commission, the Clean Water Commission, the Land Reclamation Commission, the Soil and Water Districts Commission, the Hazardous Waste Management Commission, the Dam and Reservoir Safety Council, the Inter-Agency Council for Outdoor Recreation and the Oil and Gas Council. The Department of Natural Resources is composed of the Office of Director, Division of Administrative Support and programmatic divisions. These programmatic divisions are the Division of Energy, the Division of Environmental Quality, the Division of State Parks, and the Division of Geology and Land Survey.

OFFICE OF THE DIRECTOR

The Office of Director is the central management unit within the Department of Natural Resources. Responsibilities include coordinating, developing, and implementing the department's strategic planning efforts, policy research, legislative initiatives, communication and employee relations activities of the department. The Director's Office is responsible for providing overall direction for the department.

DIVISION OF ADMINISTRATIVE SUPPORT

The Division of Administrative Support includes the functions of budget development, financial resource allocations, internal audit, accounting, human resources, procurement, grants management and general services.

DIVISION OF ENERGY

The Division of Energy is a non-regulatory state entity that helps ensure adequate energy supplies, promotes energy efficiency and advocates for the use of Missouri indigenous energy resources, especially renewable energy. In the Division of Energy staff manage projects and subgrants, oversee large contracts and provide technical assistance to deliver energy efficiency services and programs to Missourians, including energy-efficiency improvements to existing housing, improved energy-efficient building techniques and technologies for new homes, training for public and private sector facility managers and industrial energy efficiency opportunities. The Missouri Energy Center participates in utility regulatory cases to encourage utility investments in energy efficiency programs for their customers and helps utilities design these customer programs. In addition, the Missouri Energy Center monitors energy supplies and prices, conducts special assessments in response to potential or actual supply disruptions or shortages and coordinates mitigation efforts with state and federal agencies and decision-makers.

The Division of Energy encourages the use of Missouri's indigenous energy resources and technologies through various initiatives. The Division advances development of Missouri's wind resources and collected new data that helped lead to the development of Missouri's first three utility-scale wind-generation projects. The Division also works extensively in the biomass arena, which includes promotion of ethanol and biodiesel production and use in the general marketplace; increased use of biofuels in state-owned vehicles; and technical assistance and analysis focused on the use of various biomass materials for energy.

DIVISION OF ENVIRONMENTAL QUALITY

The Division of Environmental Quality oversees the state's environmental management in the areas of water pollution and drinking water, air pollution control, hazardous waste management, solid waste management, and mining reclamation. The division also includes environmental services and regional office functions and activities.

Water Protection helps ensure clean and safe water for all Missourians. To help ensure safe drinking water, Water Protection provides financial and technical assistance to public drinking water supplies, sets standards for safety and testing, issues permits and conducts compliance efforts, where necessary. Groundwater supplies the drinking water for nearly half of all Missourians. To protect this resource, Water Protection oversees the proper construction of all wells, including water, exploration, heat pump and monitoring wells. Clean water is vital to a healthy economy. Water Protection protects Missouri's surface and groundwater for recreational, farming and industrial uses including fishing, swimming, livestock watering and irrigation. To help ensure clean water, Water Protection classifies water bodies, establishes safe levels to protect the uses of each, issues permits to wastewater treatment discharges and provides technical and financial assistance to improve water quality. Water Protection also monitors the water quality of streams and lakes and develops strategies to restore impaired waters; permits large concentrated animal feeding operations; and administers low-interest loan and grant programs to help ensure Missouri communities develop adequate water infrastructure at an affordable cost. Water Protection also trains and certifies operators at Missouri's water supply and wastewater treatment plants.

Air Pollution Control strives to maintain and improve the quality of Missouri's air to protect public health, general welfare and the environment. Air Pollution Control operates according to the Clean Air Act, Missouri Air Conservation Law and State Implementation Plans and Rules. Air Pollution Control issues construction and operating permits to help ensure facilities are built in compliance with the laws and rules and not operating in a manner to cause violations of federal and state, health-based air quality standards. Air Pollution Control, working with the department's regional offices, identifies facilities that are not in compliance and works with them to reach compliance. If those efforts are unsuccessful, Air Pollution Control will start enforcement action.

By collecting air monitoring and emission inventory information, Air Pollution Control provides benchmark data and measures collected data against that benchmark to provide an indicator of whether air pollution control in Missouri is successful. When EPA promulgates an air quality standard for a pollutant, it triggers a process to evaluate each county in the state and determine

what areas of the state violate the new standard. EPA then designates those areas found to "cause or contribute" to the violation as "nonattainment" areas. This designation then triggers a 3-year time frame for the state to submit a State Implementation Plan, which is a plan to detail what measures the state will implement to improve air quality in the nonattainment area to the level necessary to achieve the standard. Three areas within the state are currently designated non-attainment including St. Louis Ozone, St. Louis PM2.5 (fine particles), and Herculaneum Lead non-attainment areas. We are working to attain these federal standards, while maintaining air quality for the rest of the state.

Solid Waste Management, through oversight of solid waste facilities, ensures groundwater remains safe and clean and that land is restored to a community friendly state. To assist in producing these desired outcomes, Solid Waste Management operates a federally authorized regulatory program (40 CFR Part 258, Subpart D) overseeing solid waste facilities and their operations and administers the solid waste management district grant program and scrap tire program.

Solid Waste Management:

- Permits, inspects, and provides technical assistance to solid waste facilities (e.g., landfills, transfer stations, and scrap tire facilities) to help ensure they are designed and operated to protect public health, safety, and the environment, and enforces solid waste laws and regulations.
- Consults with the community on solid waste decisions.
- Provides grant funding to solid waste management districts to fund their operations and community-based waste reuse, reduction and recycling projects.
- Reviews, evaluates, and approves district grants and provides training for the solid waste district executive board and staff, as needed.
- Monitors progress of grant projects and provides technical assistance to districts or district subgrantees, as needed.
- Conducts performance audits (via independent contractors) for each of the solid waste districts every three years, subject to the availability of resources, to ensure compliance with laws and regulations.
- Promotes recycling and alternatives to disposal by developing guidance materials, conducting outreach efforts, and providing technical assistance.
- Encourages use of scrap tire materials and expansion of end markets for such materials and products.
- Investigates and pursues the cleanup of illegal dumps.
- Provides landfill operator certification and recertification training.
- Develops, maintains and updates a statewide solid waste plan, including data on types of wastes and information on innovative technologies.

The three major functions of Hazardous Waste are:

Hazardous Waste is responsible for ensuring compliance with laws and regulations designed to prevent pollution. Hazardous Waste works with businesses that generate and transport hazardous wastes to ensure safe handling and disposal by issuing identification numbers, certifications and permits to companies that treat, store and dispose of hazardous wastes. In

reporting year 2008, Missouri companies generated about 237,300 tons of hazardous waste. Approximately 74% of this was treated or disposed of in Missouri; the remainder was shipped out of state or out of country. During this same period, Missouri received approximately 145,000 tons of hazardous waste from outside the state. About 92.6% of this imported waste was burned by Missouri cement kilns in their cement making operations as a substitute for coal. Hazardous Waste also oversees the operation of over 3,600 underground storage tank sites.

Hazardous Waste is responsible for ensuring cleanup of contamination that is not caused by nature. Hazardous Waste implements laws that require responsible parties to be accountable for the contamination they cause. They also work with parties seeking to voluntarily clean up contamination. In all cases, the department provides oversight for investigating and remediating contamination to bring these sites back into beneficial reuse for economic benefit and sustainable communities. Where appropriate, Hazardous Waste performs operation and maintenance activities to help assure that remedial actions taken at a site continue to be protective of human health and the environment. Examples are: Brownfields, gas stations, major oil refineries, abandoned lead mine sites, major industrial areas, wood treaters, Superfund sites, drycleaners, federally owned sites and many others.

Because most cleanups leave some residual contamination, Hazardous Waste implements long-term stewardship measures to ensure that cleanup decisions result in safe and productive reuse of properties for future generations. Examples of long-term stewardship tools include: engineered controls to isolate contamination, property controls to limit activities, governmental controls such as zoning or permits, informational devices and regular inspections.

For coal and industrial minerals (barite, tar sands, clay, limestone, sand and gravel, granite, trap rock, etc.), Land Reclamation ensures that all exploration and surface mining operations are conducted in a manner that will not be detrimental to public health or safety, or cause environmental pollution. Land Reclamation issues permits and conducts inspections for all surface mining operations. To obtain a permit from Land Reclamation, mine operators must submit operation and reclamation plans that demonstrate the land will be returned to productive use. Issues such as blasting etc. are often concerns, but there is little remedy in Missouri mining law. Quarries and coal mines create concern related to blasting and truck traffic, noise, hours of operation, and water runoff. Gravel mines create concern due to the impacts to Missouri streams and farmlands. Many of these concerns can be addressed through public meetings allowing an exchange of information, public hearings, or permit conditions.

The metallic minerals function implements the Metallic Minerals Waste Management Act (lead, iron, zinc, copper, gold and silver), which only regulates the metallic mineral waste disposal areas of the mining operations. Missouri has the largest lead mining district in the United States. The key issue for our state is to ensure that these areas are properly reclaimed. Land Reclamation confers with all other environmental areas to ensure that all appropriate environmental laws are met in the construction and reclamation of these waste disposal areas.

Environmental Services provides sampling, monitoring and analysis for water, air and drinking water efforts, environmental emergency response and management of the Clandestine Drug Lab Collection station program for clean up of controlled substances (primarily wastes associated with methamphetamine production).

The Regional Offices provide interaction with regulated facilities and citizens at the local level. Staff of the Regional Offices conduct environmental inspections, investigate citizen concerns, provide technical assistance, issue water pollution and open burning permits, and are responsive to inquiries and requests for assistance from multiple sources, including the public, legislators, other department entities, various federal and state agencies, various media outlets, and other DNR staff.

DIVISION OF STATE PARKS

The Division of State Parks manages the many recreational, cultural, and historical resources of the Missouri state park system. State Parks also administers programs to promote outdoor recreation statewide. These activities are accomplished through grant programs. The mission of the Division of State Parks is to preserve and interpret the state's most outstanding natural features; to preserve and interpret the state's most outstanding cultural landmarks; and to provide compatible recreational opportunities in these areas. The division manages 85 state parks and historical sites plus the Roger Pryor Pioneer Backcountry. These state parks and historic sites are scattered throughout the state, each containing unique and diverse natural and cultural resources. The park system also includes five district offices, and five support functions.

DIVISION OF GEOLOGY AND LAND SURVEY

The Division of Geology and Land Survey's mission is to investigate the state's geology and apply technical knowledge to environmental decisions; to determine the character and availability of the state's energy and mineral resources; to restore and maintain the original land survey monuments and maintain a repository of land survey records. Another major responsibility of the division is to maintain the United States Public Land Survey System (USPLSS). The corners of the USPLSS are the framework from which all surveyors and property owners must rely for the determination of all land boundaries.

WATER RESOURCES

Water Resources staff provides information for Missouri's comprehensive water needs by examining surface water use and availability, monitoring and providing technical assistance regarding drought and flood conditions, preparing lake capacity and future supply studies and utilizing stream gages to provide water quantity evaluations to determine community sustainable yields. Staff chair the Climate and Weather Subcommittee of the Statewide Drought Assessment Committee, are principal authors of the Missouri Drought Plan and maintain a record of the major users of water in the state. Water Resources also administers the provisions of the Missouri Dam and Reservoir Safety Law. The department regulates all nonfederal, nonagricultural dams 35 feet and higher through inspections, registration and construction permits and inspections. Water Resources completes regional water assessments that evaluate water problems, needs, and opportunities and focus efforts on watershed priorities.

SOIL AND WATER

Soil and Water Conservation implements the policies of the Soil and Water Districts Commission. Services are provided through Soil and Water Conservation and local soil and water districts throughout the State of Missouri. In addition, grants and loans are provided to landowners for land practices that reduce soil erosion in the State of Missouri. Soil and Water Conservation administers voluntary programs developed by the Soil and Water Districts Commission and funded by the Soil and Water Sales Tax to conserve Missouri's soil and water resources for agricultural production. The Soil and Water Conservation staff assist the 114 soil and water conservation districts throughout the state in the reduction of agricultural erosion and sediment runoff to maintain the land's agricultural productivity.

ENVIRONMENTAL IMPROVEMENT AND ENERGY RESOURCES AUTHORITY

The Environmental Improvement and Energy Resources Authority (EIERA), under Chapter 260, RSMo is an independent, self-supporting, quasi-governmental agency assigned to the Missouri Department of Natural Resources.

Due to the special independent status as "a body corporate and politic," the authority is able to issue tax-exempt bonds and utilize fees charged for issuance of its bonds and notes. The authority is empowered to conduct environmental and energy research and development activities, develop alternative methods of financing environmental and energy projects, and assist Missouri communities, organizations, and businesses in obtaining low-cost funds and other financial assistance for projects related to the authority purpose.

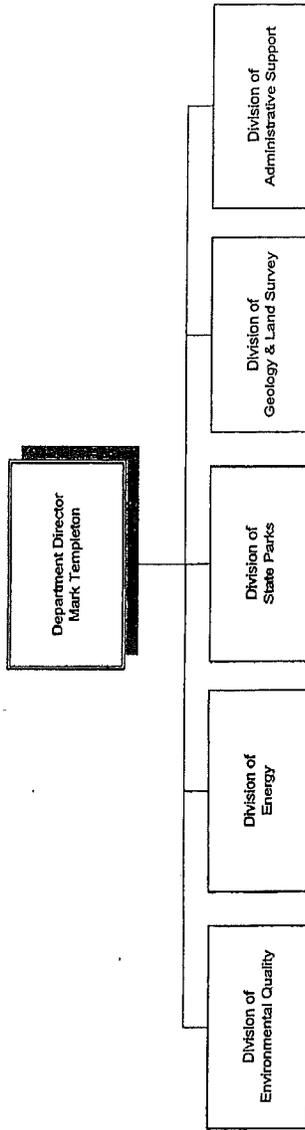
PETROLEUM STORAGE TANK INSURANCE FUND

The Petroleum Storage Tank Insurance Fund authorized by RSMo 319.129-319.133 and 319.138 provides a means for underground tank owners to maintain a financial responsibility mechanism to pay for costs to clean up the environment and damages to third parties which result from leaks and spills. The fund is also required to pay for clean up of old tank sites meeting certain criteria.

Assigned Boards and Commissions:

- Air Conservation Commission
- Clean Water Commission
- Dam and Reservoir Safety Council
- Env. Improvement and Energy Resources Authority
- Hazardous Waste Management Commission
- Interstate Mining Compact Commission
- Industrial Minerals Advisory Council
- Land Reclamation Commission
- Land Survey Advisory Committee
- Low-Income Weatherization Asst. Policy Advisory Council
- Low Level Radioactive Waste Compact Advisory Committee
- Missouri Advisory Council on Historic Preservation
- Missouri Boundary Commission

- Missouri Energy Policy Council
- Missouri Lewis and Clark Bicentennial Commission
- Missouri State Park Advisory Board
- Missouri Trails Advisory Board
- Petroleum Storage Tank Insurance Fund
- Propane Education and Research Council
- Safe Drinking Water Commission
- Small Business Compliance Advisory Committee
- Soil and Water Districts Commission
- Solid Waste Advisory Board
- State Inter-Agency Council for Outdoor Recreation
- State Oil and Gas Council
- State Water Plan Inter Agency Task Force
- Thomas Hart Benton Homestead Memorial Commission
- Unmarked Human Burial Consultation Committee
- Well Installation Board



11/25/2009

DEPARTMENT OF NATURAL RESOURCES
EXECUTIVE PAY PLAN
October 28, 2009

	Exec Level	FY10 Salary Range	
		Min	Max
Director	I	\$85,128	\$123,972
Deputy Director	II	\$78,012	\$113,424
Director, Division of Environmental Quality	III	\$71,544	\$103,860
Director, Division of State Parks	III	\$71,544	\$103,860
Director, Division of Energy*	III	\$71,544	\$103,860
Director, Division of Administrative Support	IV	\$65,676	\$95,040
Director, Division of Geology and Land Survey	IV	\$65,676	\$95,040
Staff Director, Air Quality Control Commission	IV	\$65,676	\$95,040
Staff Director, Water Pollution Control Commission	IV	\$65,676	\$95,040
Staff Director, Hazardous Waste Commission	IV	\$65,676	\$95,040
Staff Director, Land Reclamation Commission	V	\$53,292	\$76,284
Staff Director, Solid Waste Mgt District Exec Board	V	\$53,292	\$76,284
Staff Director, Soil & Water District Commission	V	\$53,292	\$76,284
Principal Assistant Board/Commission, Public Drinking Water	V	\$53,292	\$76,284

* Note – this position is currently under review by the PAB for Executive Level III designation.

This page intentionally left blank.